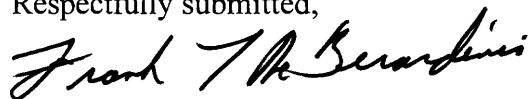


Respectfully submitted,

A handwritten signature in black ink that reads "Frank T. DeBerardinis". The signature is written in a cursive style with a large initial 'F'.

Frank T. DeBerardinis, Ed.D.  
Assistant Superintendent  
for Business/Board Secretary

FTD:lms  
08-31-17

VOORHEES TOWNSHIP BOARD OF EDUCATION  
329 ROUTE 73, VOORHEES, NJ 08043

The regular meeting of the Voorhees Township Board of Education was held on Wednesday, September 27, 2017 at 7:30 PM at the Administration Building, Mr. Bruce Karpf, Vice-President, presiding.

I. PUBLIC NOTICE

Public notice of this meeting pursuant to the Open Public Meetings Act has been given by the Board Secretary in the following manner:

1. Posting written notice on the official bulletin board at the Voorhees Township Public Schools Administrative Building on August 3, 2017.
2. Publishing written notice in the Courier Post on August 7, 2017.
3. Filing written notice with the Clerk of Voorhees Township on August 3, 2017.

II. SALUTE TO THE FLAG

III. ROLL CALL

Present

Barbara Dunleavy

Denise Kirkland

Dr. Marissa Levy

Amy Lynch

Dawn Wallace

John Schmus

Bruce Karpf, Vice-President

Raymond J. Brosel, Jr., Superintendent

Dr. Frank T. DeBerardinis, Assistant Superintendent for Business/  
Board Secretary

Howard Mendelson, Attorney

Absent

Dana Galiano

Richard Nelson, President

SERVICE RECOGNITIONS

IV. MINUTES

1. Motion by Mrs. Dunleavy, seconded by Mrs. Wallace, to approve the minutes of the meeting of August 30, 2017.

Motion carried, 7 ayes.

V. INFORMATION ITEMS

1. Fire Drills and Safety Drills as shown on Attachment "A".

VI. COMMUNICATIONSVII. BOARD SECRETARY REPORT

1. Opening of School

VIII. SUPERINTENDENT REPORT

1. Soles for Souls – Mr. Cranmer

IX. COMMITTEE REPORT

1. Policy Committee – Mrs. Dunleavy reported the Committee reviewed policies on the agenda and recommend them for approval.

X. AUDIENCE PARTICIPATION

(The Board is limited in its ability to respond in public on the following matters: personnel, litigation, negotiations, attorney-client privilege.)

XI. BOARD COMMENTSXII. TRANSPORTATIONXIII. POLICY

Motion by Mrs. Dunleavy, seconded by Mrs. Lynch, to approve:

1. abolishing the following policy:
  - a. 7300.1 Disposition of Instructional Property
2. the following policies:

- a. 2700 Services to Nonpublic School Students
- b. 7100 Long-Range Facilities Planning
- c. 7101 Educational Adequacy of Capital Projects
- d. 7102 Site Selection and Acquisition
- e. 7130 School Closing
- f. 7300 Disposition of Property

Motion carried, 7 ayes.

XIV. PERSONNEL

Motion by Mrs. Lynch, seconded by Mrs. Kirkland, to approve:

The Superintendent recommends the following for your approval:

1. requesting emergency approval from the New Jersey State Department of Education to employ staff pending outcome of background checks as indicated below by asterisk.
2. ratifying the employment of Francis Maloney, substitute custodian, for the period from September 5, 2017 through June 30, 2018 at an hourly rate of Step 2, \$10.69, prorated.
3. ratifying revising the employment of Brittney DeAngelo, from cafeteria helper to substitute cafeteria helper for the period from September 5, 2017 through June 30, 2018 at an hourly rate of Step 2, \$8.50.
4. the employment of Jenni Deets, teacher, for the period from October 5, 2017 through February 28, 2018 with a salary of Step 1, BA, \$48,172, prorated. (Leave Replacement Position)
5. ratifying the employment, on an as needed basis, of Celeste Codario at Signal Hill School for the period from September 5, 2017 through October 11, 2017 as a substitute school nurse at a daily rate of \$240.86.
6. ratifying the employment of Melissa Crocetti, instructional associate, for the period from September 11, 2017 through June 30, 2018 at a



- salary of Step 1, NC, \$10,404 (\$16,762, prorated, 4.5 hours/day, 5 days/week), prorated.
7. \*ratifying the employment of Gina Vitullo, instructional associate, for the period from September 5, 2017 through June 30, 2018 at a salary of Step 1, NC, \$10,404 (\$16,762, prorated, 4.5 hours/day, 5 days/week), prorated.
  8. ratifying the employment of Nina Bloom, instructional associate, for the period from September 25, 2017 through June 30, 2018 at a salary of Step 1, NC, \$10,404 (\$16,762, prorated, 4.5 hours/day, 5 days/week), prorated.
  9. ratifying revising the employment of Michelle Piccone, instructional associate, for the period from September 1, 2017 through June 30, 2018 at a salary of Step 1, NC, \$10,404 (\$16,762, prorated, 4.5 hours/day, 5 days/week) to September 13, 2017 through June 30, 2018 at a salary of Step 1, NC, \$10,982 (\$16,762, prorated, 4.75 hours/day, 5 days/week), prorated.
  10. ratifying revising the employment of Michele Tarcelli, instructional associate, for the period from September 11, 2017 through June 30, 2018 from Step 2, NC, \$9368 (\$16,985, prorated, 4 hours/day, 5 days/week) to Step 2, NC, \$10,540 (\$16,985, prorated, 4.5 hours/day, 5 days/week)
  11. ratifying revising the employment of Carmella Ianelli, instructional associate, for the period from September 18, 2017 through June 30, 2018 from Step 2, NC, \$9,962 (\$16,985 prorated, 4.25 hours/day, 5 days/week) to Step 2, NC, \$10,540 (\$16,985, prorated, 4.5 hours/day, 5 days/week)
  12. ratifying revising the salary of Shaitra Flores, teacher, for the period from September 1, 2017 through June 30, 2018 from Step 5, BA+15, \$52,049 to Step 5, BA+30, \$53,207.
  13. ratifying the employment of Anne Scocca-Luscombe as a mentor for the 2017-2018 school year with a stipend of \$550.
  14. ratifying the employment of the following staff for summer hours at their previously approved per diem rate:
    - a. Heather Karbach 2 days
    - b. Taylor Dansky 6 days

- 
- c. Marissa DelPalazzo 5 days
  - d. Stephanie Caputi 3 days
15. the transfer of Mimmy Magette, instructional associate, from Osage School to ET Hamilton School effective September 11, 2017.
  16. ratifying the employment of Paula Blum as a homebound instructor for the 2017-2018 school year at an hourly rate of \$40.
  17. Caitlin Heiser as substitute Homework Club Supervisor from September 1, 2017 through December 31, 2017 with a stipend of \$1,184.
  18. the following Drama Club stipends for the 2017-2018 school year (to be paid through Student Activity Account):
    - a. Dante Bratelli Choreographer \$2,000
    - b. Lisa Smith Choreographer \$2,200
    - c. Amanda Sura Costumer \$2,200
    - d. Gabrielle Horowitz Vocal Instructor \$2,800
  19. the following Drama Club stipends for the 2017-2018 school year (to be paid through Drama Funds):
    - a. Alexandra Keith Assistant Choreographer \$1,000
    - b. Scott Middleton Lighting \$1,100
    - c. Kelli Gallo Production Assistant \$2,400
    - d. Kimberly Sundstrom Production Assistant \$1,400
    - e. Melissa Magill Technical Assistant \$1,600
    - f. Tara Johnson Supervisor \$500
  20. ratifying the employment of personnel for providing special education and/or related services for the 2017-2018 school year as shown on Attachment "B". (Names of students on file with Board Secretary)
  21. the employment of personnel for providing special education and/or related services for the 2017-2018 school year as shown on

Attachment "C". (Names of students on file with Board Secretary)

22. the following substitute teachers for the 2017-2018 school year at a daily rate of \$85:
  - a. Danielle Filippone BA Immaculata University
  - b. Donna Fletcher BA West Chester University
  - c. Chelsea O'Hara BA Rowan University
  - d. Lynne Smith MA Trenton State College
23. the following substitute instructional associate for the 2017-2018 school year at a daily rate of \$75:
  - a. Marna-Lynn Smith
24. ratifying the employment of CER personnel for the 2017-2018 school year as shown on Attachment "D".
25. revising the paid medical leave for K.P., teacher, from October 13, 2017 through November 7, 2017 to October 5, 2017 through November 7, 2017, then commencing November 8, 2017 an unpaid child rearing leave is approved through February 28, 2018 during which time the family leave act shall be honored.
26. a paid medical leave for B.R., teacher, for the period from January 2, 2018 through February 16, 2018 then commencing February 17, 2018 an unpaid child rearing leave is approved through June 30, 2018, during which time the family leave act shall be honored.
27. a paid medical leave for M.D., teacher, for the period from December 11, 2017 through January 4, 2018 then commencing January 5, 2018 an unpaid child rearing leave is approved through March 4, 2018, during which time the family leave act shall be honored.
28. ratifying the resignation of Nancy Nakhla, instructional associate, effective September 1, 2017.
29. accepting the retirement of Eileen Yaffa, teacher, effective December 31, 2017.

Motion carried, 7 ayes.

XV. DEFERRED ACTIONXVI. NEW BUSINESS

Motion by Mrs. Wallace, seconded by Mrs. Dunleavy, to approve:

1. the following field trips:
  - a. Middle School, eight grade, November 13, 2017, Destination – Camden County Technical School, Sicklerville, NJ.
  - b. ET Hamilton School, second grade, March 23, 2018, Destination – Academy of Natural Science, Philadelphia, PA.
  - c. ET Hamilton School, first grade, April 19, 2018, Destination – Adventure Aquarium, Camden, NJ.
  - d. Osage School, first grade, May 2, 2018, Destination – Adventure Aquarium, Camden, NJ.
  - e. ET Hamilton School, fourth grade, May 11, 2018, Destination – Franklin Institute, Philadelphia, PA.
  - f. Kresson School, fourth grade, June 6, 2018, Destination – Trenton State House and Old Barracks, Trenton, NJ.
2. the findings of the August 30, 2017 Harassment, Intimidation and Bullying Report as shown on Attachment “E”.
3. and ratify travel and related expenses for district employees as shown on Attachment “F”.
4. ratifying the Professional Services Agreement between the Voorhees Township Board of Education and the Educational Services Unit of the Burlington County Special Services District for the 2017-2018 school year.
5. ratifying an agreement with the Southern New Jersey Perinatal Cooperative for providing non-public nursing services for the 2017-2018 school year.
6. the School Safety and Security Plans for the 2017 – 2018 school year.

7. the Resolution to Submit the 2017 – 2018 Annual Statement of Assurance for the Quality Single Accountability Continuum (QSAC) as shown in Attachment “G”.
8. ratifying the 2017 Fall Sports Schedule as shown on Attachment “H”.
9. ratifying a tuition contract for the 2017-2018 school year with Riverside Township Board of Education for one (1) sixth grade regular education student placed by CP&P in the amount of \$15,091, for the period from September 7, 2017 through June 30, 2018. (Name of student on file with Board Secretary)
10. ratifying tuition contracts for the 2017-2018 school year with Winslow Township Board of Education for four (4) homeless students; Grades 2 and 4 regular education, \$14,652 each, and Grades 6 and 8 special education, \$31,237 each, for the period from September 13, 2017 through June 30, 2018. (Names of students on file with Board Secretary)
11. ratifying a tuition contract for the 2017-2018 school year with Clementon Board of Education for one (1) Pre-School Disabled student (full-day) in the amount of \$27,394 for the period from September 7, 2017 through June 30, 2018. (Name of students on file with Board Secretary)
12. ratifying out of district tuition and contracted services for special education for the 2017-2018 school year as shown on Attachment “I”. (Names of students on file with Board Secretary)
13. the following Camden County College students for fifteen (15) hours of classroom observation during the Fall 2017 semester:
  - a. Anna Destra Osage School
  - b. Matthew Ober Voorhees Middle School
14. Catherine Som for World Language Instruction Thesis research at the Voorhees Middle School during the Fall 2017 semester.

Motion carried, 7 ayes.

XVII. MEETING DATES

October 30, 2017	7:30 PM	Board Meeting Middle School
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XVIII. AUDIENCE PARTICIPATION

(The Board is limited in its ability to respond in public on the following matters: personnel, litigation, negotiations, attorney-client privilege.)

Kristin Forney

Requested that her walking student be provided a bus.

XIX. BOARD COMMENTSXX. FINANCE

Motion by Mr. Schmus, seconded by Mrs. Kirkland, to approve:

1. the Bill Lists as shown on Attachment "J".
2. the following financial reports, in accordance with N.J.S.A. 18A:17-36 and N.J.S.A. 18A:17-9, for month ending August 31, 2017 as shown on Attachment "K".
  - a. Cash Reconciliation
  - b. Board Secretary's Report
3. the transfer list as shown on Attachment "L".
4. the Board Secretary Certification resolution as follows:

BE IT RESOLVED That the Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

In accordance with N.J.A.C. 6A:23A-16.10 (c) 2, it is certified that anticipated revenue has changed for the month ending August 31, 2017 as follows:

Increased      \$0.00

Decreased      \$0.00

5. the Board of Education Certification resolution as follows:

BE IT RESOLVED That pursuant to N.J.A.C. 6A:23A-

16.10(c), the Voorhees Township Board of Education certifies that as of August 31, 2017 and after review of the Secretary's Monthly Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C.6A:23A-16.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. the purchasing resolution in accordance with 18A:18A-10 as follows:

BE IT RESOLVED That the Voorhees Township Board of Education does hereby authorize Frank T. DeBerardinis, the district's qualified purchasing agent, to make purchases of goods and services utilizing contracts entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors as needed for the month of August.

- a. Mazza Carpet, State Contract No. A81751, \$28,665.14 for carpet installation E.T. Hamilton School and Osage School.

7. the transfer of \$28,665.14 from Capital Reserve to Capital Projects for carpet replacement as per the Long Range Facilities Plan as follows (2017-2018):

- |    |                      |                   |             |
|----|----------------------|-------------------|-------------|
| a. | E.T. Hamilton School | 12-000-400-450-07 | \$14,137.89 |
| b. | Osage School         | 12-000-400-450-10 | \$14,527.25 |

Motion carried, 7 ayes.

## XXI. EXECUTIVE SESSION

1. Motion by Mr. Schmus, seconded by Mrs. Wallace, to approve adjourning to Executive Session at 7:59 PM.

BE IT RESOLVED That pursuant to Section 8 of the Open Public Meeting Act the public shall be excluded from that portion of the meeting involving discussion of collective bargaining.

BE IT FURTHER RESOLVED That the discussion of such matters in Executive Session can be disclosed to the public at such time as the Board takes formal action.

Motion carried, 7 ayes.

**VOORHEES TOWNSHIP PUBLIC SCHOOLS**

**July 2017 - June 2018**

**FIRE DRILL AND SCHOOL SAFETY DRILL SCHEDULE:**

<u>MONTH</u>	<u>SCHOOL</u>	<u>FIRE DRILL</u>	<u>SAFETY DRILL</u>	<u>TYPE OF DRILL</u>
July	Hamilton	N/A	N/A	
	Kresson	7/13/2017	7/26/2017	Lockout
	Middle	7/13/2017	7/26/2017	Evacuation (Non-fire)
	Osage	N/A	N/A	
	Signal Hill	7/13/2017	7/20/2017	Room Clear
August	Hamilton	N/A	N/A	
	Kresson	8/2/2017	8/3/2017	Room Clear
	Middle	8/17/2017	8/23/2017	Lockout
	Osage	N/A	N/A	
	Signal Hill	8/2/2017	8/8/2017	Lockout
September	Hamilton	9/13/2017	9/18/2017	Evacuation (Non-fire)
	Kresson			
	Middle			
	Osage			
	Signal Hill			
October	Hamilton			
	Kresson			
	Middle			
	Osage			
	Signal Hill			
November	Hamilton			
	Kresson			
	Middle			
	Osage			
	Signal Hill			
December	Hamilton			
	Kresson			
	Middle			
	Osage			
	Signal Hill			
January	Hamilton			
	Kresson			
	Middle			
	Osage			
	Signal Hill			



**Personnel Ratifications  
 2017-2018**

**Date/hours per week/number of weeks or rate/total hours**

**Student ID      Student      Service/Personnel/Costs/Duration      Costs**

17LC		Adult support on bus Denise Daniels	\$28/180days	\$5040
17JDM		Physical Therapy Larry Berry	\$60/8hrs	\$510
17CP		Adult support Celines Medina	\$28/5/6	\$840
17VJR		ABA Services Celines Medina	\$28/15.5hrs	\$434

**Case management/Summer**

Alyson Snider      2hrs      \$60      \$120

**Participation in IEP Team meetings/Summer**

Ilene Ganzman      2hrs      @ \$60      \$120  
 Melissa Killion      2hr      @\$53      \$106  
 Scott Middleton      2hrs      @\$53      \$106  
 Maddie Silverman      4.5hrs      @\$53      \$238.50  
 Lisa Stillwagon      1hr      @\$53      \$53  
 Lynn Wynters      1hr      @\$53      \$53

**Speech/Language Evaluations**

Beth Zanetich      1 eval      @\$250      \$250

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**Personnel Approvals  
2017 2018**

**Costs: hourly rate/hours per week/number of weeks or rate/total hours**

Student ID	Student	<u>Service/Personnel/Costs/Duration</u>	Costs
17SP		Speech therapy Debbie Hayden \$60/40wks To be paid via IDEA-Non-Public Funds	\$2400
17EM		Speech therapy Debbie Hayden \$60/9hrs To be paid via IDEA-Non-Public Funds	\$540
17VJR		ABA Services Stephanie Reyes \$24/3/40	\$2880



Great Community-Great Schools

Community  
Education  
Recreation

Michael Redfearn  
Coordinator  
(856) 795-2025 Ext. 5232

Karen Ferguson  
Administrative Assistant  
(856) 795-2025 Ext. 5231

To: Frank DeBerardinis  
From: Michael Redfearn  
Re: Employment

Please add the following names to be approved for employment 2017-2018 School Year.

Ryan Margolis	\$8.75/hr	SAC Counselor
Michalya Young	\$11.00/hr	SAC Counselor
Olivia Schnider	\$11.00/hr	SAC Counselor
Kayla Costigan	\$10.50 /hr	SAC Counselor
Ryan Ellis	\$11.00/hr	SAC Counselor
Karly Santos	\$8.75/hr	SAC Counselor

Thank You

Michael Redfearn

## Harassment, Intimidation and Bullying Report to the Board of Education August 30, 2017

School	Incident Number	Investigation Results:		For Student Who Committed Act of HIB		Remedial Measures (Intervention, Counseling or other Services) for Target of HIB	Other Action Taken or Recommended by the Superintendent	Training Required
		HIB	Not HIB	Code of Conduct Consequences	Remedial Measures (Intervention, Counseling or other Services)			
VMS	23	X		Met with Assistant principal and guidance counselor. Consequences in conjunction with school policy.	Counseling and parent notification.	Met with assistant principal. Met with counselor and parent. Counseling		
VMS	1		X	Met with principal and anti-bullying coordinator.	Will not be in class with target during 2017 - 2018 school year. Students monitored during school day.	Met with anti-bullying specialist/counseling/classes for 2017-2018 will ensure limited interaction with accused student.		

VOORHEES TOWNSHIP BOARD OF EDUCATION  
 SEPTEMBER 27, 2017  
 BOARD MEETING  
 PROFESSIONAL DAYS

DATE	LAST	FIRST	SCHOOL	TITLE	INSERVICE	LOCATION	COST
<b>PROFESSIONAL DAYS - APPROVALS</b>							
10/4/2017	Brosel	Raymond	Admin	Superintendant	The Power of Legal Training	Trenton, NJ	\$500.00
2/6/2018	Brosel	Raymond	Admin	Superintendant	The Power of Legal Training	Trenton, NJ	\$0.00
4/24/2018	Brosel	Raymond	Admin	Superintendant	The Power of Legal Training	Trenton, NJ	\$0.00
10/10/2017	DeBerardinis	Frank	Admin	Asst Business Admin	NJASBO Professional Development	Mt. Laurel, NJ	\$110.00
10/23-26/2017	Taylor	Bruce	Admin	Dir of Technology	NJSBA Workshop	Atlantic City, NJ	\$400.00
10/19-20/2016	Demski	Jennifer	Admin	CST	NJ Autism Conference	Atlantic City, NJ	\$525.00
10/27/2017	Saks	Kimberly	Kresson	Speech	Dyslexia Workshop	Cherry Hill, NJ	\$100.00
10/3-10/6/2017	Medina	Celines	Signal Hill	IA	CPI Training	Atlantic City, NJ	\$3,195.00
10/23/2017	Behnke	Amy	Admin	CST	NJASSW Workshop	Monroe Twp, NJ	\$150.00
10/9/2017	Hill	Amanda	Hamilton	Teacher	Artie Almeida Workshop	Mountain Lakes, NJ	\$200.00
10/9/2017	Wormann	Kelly	Osage	Teacher	Artie Almeida Workshop	Mountain Lakes, NJ	\$200.00
9/29/2017	Danley	Dawn	VMS	CST	Literacy Consortium	Washington Twp, NJ	\$650.00
9/29/2017	Flynn	Ryan	VMS	Teacher	Literacy Consortium	Washington Twp, NJ	\$650.00
9/29/2017	Zielinski	Julia	VMS	Teacher	Literacy Consortium	Washington Twp, NJ	\$650.00
9/29/2017	Ratliff	Tara	VMS	Teacher	Literacy Consortium	Washington Twp, NJ	\$650.00
<b>PROFESSIONAL DAYS - RATIFICATIONS</b>							
<b>DATE</b>							
9/12/2017	DeBerardinis	Frank	Admin	Asst Superintendent	NJASBO Professional Development	Mt Laurel, NJ	\$110.00

RESOLUTION  
To Submit the 2017 - 2018  
Annual Statement of Assurance  
New Jersey Quality Single Accountability Continuum

WHEREAS THE Quality Single Accountability Continuum (QSAC) is a statutorily-mandated system of school district performance assessment and is New Jersey's system of education accountability.

WHEREAS QSAC requires an annual Statement of Assurance (SOA) signed by the chief school administrator and approved by the Board of Education.

NOW THEREFORE BE IT RESOLVED, that the New Jersey Quality Single Accountability Continuum (QSAC) Statement of Assurance, be and hereby is approved for submission to the NJDOE via the Executive County Superintendent of Schools.

Date of Board Approval: September 27, 2017

Attest: *Frank J. Berardinis*  
Board Secretary/School Business Administrator



## **VMS 2017 Field Hockey Schedule**

9/25 Beck v. VMS ( home)  
9/27 VMS v. Carusi ( away)  
10/2 VMS v. Winslow ( away)  
10/4 Lewis v. VMS ( home)  
10/5 VMS v. Mullen ( away)  
10/10 VMS v. Glen Landing ( home)  
10/11 Vms. v. Beck ( away)  
10/13 VMS v. Carusi ( home )  
10/18 VMS v. Rosa ( away)

Championships Wednesday, 10/25

## 2017 Voorhees Middle School Girls Soccer

Mon. 9/25	Beck @ VMS
Wed. 9/27	VMS @ Carusi
Mon. 10/2	VMS @ Winslow
Wed. 10/4	Lewis @ VMS
Thur. 10/5	VMS @ Mullen
Tue. 10/10	Glen Landing @ VMS
Wed. 10/11	VMS @ Beck
Fri. 10/13	Carusi @ VMS
Wed. 10/18	VMS @ Rosa

**All Games have a 3:45 PM Start Time  
unless otherwise noted.**



## 2017 VMS BOYS SOCCER

Mon. 9/25 BECK AWAY

Wed. 9/27 CARUSI HOME



\*\* needs to be reschedule

Mon. 10/2 WINSLOW AWAY

Wed. 10/4 C.W. LEWIS AWAY

Thur. 10/5 MULLEN HOME

Wed. 10/11 BECK HOME

Fri. 10/13 CARUSI AWAY

Mon. 10/16 GLEN LANDING HOME

Wed. 10/18 ROSA AWAY

\*\* All games start @ 3:45 pm \*\*

*REMIND* messages will be sent out for any last minute information

[Morales@Voorhees.k12.nj.us](mailto:Morales@Voorhees.k12.nj.us)

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**New Business Ratifications  
 Out of District and Contracted Services 2017-18**

Please ratify the following services for students with disabilities:

18JC	Voorhees Pediatric Facility 1304 Laurel Oak Road Voorhees, NJ 08043 Occupation Therapy - \$97.50 hr/2 x week/40 weeks OT consult – 1 x month/\$97.50/10 months	\$7,800.00 \$975.00
18WC	YALE Cherry Hill 2127 Church Road Cherry Hill, NJ 08002	\$100.00
18CC	Gloucester County Special Services – CRESS 550 Salina Road Sewell, NJ 08080 Tchr of the Deaf Consult – 3 hrs per yr/\$125 per hour	\$375.00
18JPDM	Voorhees Pediatric Facility 1304 Laurel Oak Road Voorhees, NJ 08043 Occupation Therapy - \$97.50 hr/2 x week/40 weeks Speech Therapy – \$97.50/1 x week/40 weeks	\$7,800.00 \$3,900.00
18MG	YALE Cherry Hill 2127 Church Rd Cherry Hill, NJ 08002 ESY Tuition ESY Aide SY Aide	\$8,614.50 \$5,700.00 \$34,200.00
18PJ	YALE Ellisburg 11 Connecticut Ave Cherry Hill, NJ 08002	\$9,660.90
18CK	Voorhees Pediatric Facility 1304 Laurel Oak Road Voorhees, NJ 08043 Speech Therapy - \$97.50 hr/1 x week/40 weeks	\$3,900.00
18HR	Bancroft - Haddonfield 425 Kings Highway East Haddonfield, NJ 08033 ESY ESY Aide SY SY Aide	\$9,342.08 \$5,152.00 \$52,549.20 \$28,980.00

**New Business Ratifications  
 Out of District and Contracted Services 2017-18**

18ZR	Bancroft - Haddonfield 425 Kings Highway East Haddonfield, NJ 08033 ESY ESY Aide SY SY Aide	\$9,342.08 \$5,152.00 \$52,549.20 \$28,980.00
18AS	YALE Cherry Hill 2127 Church Rd Cherry Hill, NJ 08002 One-on-one	\$2,871.50 \$1,900.00
18EW	YALE Mullica Twp 500 Elwood Road Elwood, NJ 08217 SY Aide	\$5,700.00 \$34,200.00

Consultants

Occupational Therapist Services – Linda Falk – 7.5 hrs a wk/\$80/40 wks	\$24,000.00
Up to 20 evals @ \$300 per eval	\$6,000.00

Services to be provided at Kellman Brown, to be paid from IDEA-B Non-Public Funds:

Occupational Therapy provided by Linda Falk – 20 sessions/\$60	\$1,200.00
Reading Services provided by Cooper Learning – 20 weeks	\$7,800.00

SB240  
Budget year: 2017-18  
Batch number: P 010  
Period: August 2017

\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*  
BOARD PAYMENT APPROVAL LIST

9/6/2017  
Page 1 of 3

<u>Vendor Name</u>	<u>Check#</u>	<u>Description</u>	<u>P.O. Number</u>	<u>Amount</u>
ACCREDITED LOCK & DOOR HRDWARE	74021	CUST&BLD SUPPL&PARTS	551-18	162.00
ACCREDITED LOCK & DOOR HRDWARE	74021	CUST&BLD SUPPL&PARTS	563-18	628.35
ACCREDITED LOCK & DOOR HRDWARE	74021	CUST&BLD SUPPL&PARTS	729-18	210.28
ALA MEMBER SERVICE	74022	GENERAL SUPPLIES	537-18	247.00
ALBERT, PARENTS OF IVANA	74023	COST OF SALES	736-18	60.90
APPLE INC.	74024	GENERAL SUPPLIES	628-18	5,419.65
APPLE INC.	74024	GENERAL SUPPLIES	685-18	250.00
ASSOC SUPRVSION CURRICULUM DEV	74025	MISCEL. EXPEND.	443-18	1,085.00
BARNES & NOBLE INC.	74026	GENERAL SUPPLIES	530-18	870.30
BENEFIT EXPRESS	74027	GROUP INSURANCE	896-18	88.15
BERLIN GLASS & MIRROR COMPANY	74028	BUILDING CONTR SERV	554-18	371.58
BERLIN GLASS & MIRROR COMPANY	74028	BUILDING CONTR SERV	695-18	220.00
BEYOND PLAY LLC	74029	GENERAL SUPPLIES	161-18	65.80
BMI EDUCATIONAL SERVICES INC.	74030	GENERAL SUPPLIES	273-18	2,476.00
BRICK4KIDZ	74031	SUMMER ENRICHMENT	719-18	3,776.25
BROADVIEW NETWORKS	74032	COMMUNIC./TELEPHONE	24-18	1,895.06
CAMDEN COUNTY CURRICULUM CONS.	74033	MISCEL. EXPEND.	437-18	200.00
CASCADE SCHOOL SUPPLIES INC.	74034	GENERAL SUPPLIES	5037-18	124.02
CENTRAL POLY CORPORATION	74035	CUST&BLD SUPPL&PARTS	5097-18	750.00
COMCAST	74036	BOARD EXPENSES	758-18	27.98
COURIER POST (LEGAL)	74037	PUBLISHING	531-18	78.40
CURRICULUM ASSOCIATES, LLC	74019	PURCH PROF/EDUC SRV	156-18	11,732.50
DELTA DENTAL PLAN OF NJ	74018	HEALTH BENEFITS	809-18	34,324.47
DEMCO EDUCATIONAL CORP.	74038	GENERAL SUPPLIES	250-18	286.99
DEMCO EDUCATIONAL CORP.	74038	GENERAL SUPPLIES	538-18	129.12
DEMCO EDUCATIONAL CORP.	74038	GENERAL SUPPLIES	5073-18	126.08
DESIGNER T'S	74039	SUMMER ENRICHMENT	600-18	289.50
DICK BLICK COMPANY	74040	GENERAL SUPPLIES	5038-18	575.62
DRC/CTB	74041	GENERAL SUPPLIES	493-18	4,267.46
EPS LITERACY & INTERVENTION	74042	GENERAL SUPPLIES	282-18	264.00
ERCO INTERIOR INC.	74043	CUST&BLD SUPPL&PARTS	228-18	6,702.60
FIELD, SUZANNE	74044	PURCH PROF/EDUC SRV	745-18	4,035.00
FORTRESS PROTECTION LLC	74045	BUILDING CONTR SERV	245-18	1,461.08
FORTRESS PROTECTION LLC	74045	BUILDING CONTR SERV	246-18	3,409.17
GENSERVE INC.	74046	EQUIP CONTR SERV	709-18	705.00
GMIS HEADQUARTERS	74047	MISCEL. EXPEND.	539-18	200.00
GOWANS, LARRAINE	74048	GENERAL SUPPLIES	741-18	329.00
HILLMAN BUS SERVICE INC.	74049	CON TRN SPC VENDORS	532-18	43,057.35
HOUGHTON MIFFLIN HARCOURT	74050	GENERAL SUPPLIES	299-18	1,769.68
JIANG, BINGHUA	74051	CER KINDGTN MISC	748-18	85.00
JOSEPH, FAZZIO INC.	74052	EQUIP CONTR SERV	659-18	99.66

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JW PEPPER & SONS INC.	74053	GENERAL SUPPLIES	214-18	320.48
JW PEPPER & SONS INC.	74053	GENERAL SUPPLIES	266-18	159.82
LAKESHORE LEARNING MATERIALS	74054	GENERAL SUPPLIES	162-18	64.46
MAZZA & SON INC., FRANK	74055	CONSTRUCTION SERV.	68-18	97,118.78
MCFADDEN, PARENT OF CAELIE	74056	COST OF SALES	717-18	14.35
NASCO ARTS & CRAFTS INC.	74057	GENERAL SUPPLIES	5040-18	580.48
NATIONAL ART & SCHOOL SUPPLIES	74058	GENERAL SUPPLIES	5024-18	178.69
NATIONAL EDUCATIONAL MUSIC CO	74059	GENERAL SUPPLIES	546-18	290.00
NATIONAL VISION ADMIN., LLC	74017	HEALTH BENEFITS	810-18	3,877.90
NEWBORN NURSES	74060	PURCH PROF/EDUC SRV	747-18	4,187.50
NICKERSON FURNITURE	74061	GENERAL SUPPLIES	337-18	2,345.52
NJPSA	74062	MISCEL. EXPEND.	297-18	820.00
NORTHEAST ELECTRICAL SERVICES	74063	EQUIP CONTR SERV	603-18	7,008.01
NORTHEAST ELECTRICAL SERVICES	74063	EQUIP CONTR SERV	720-18	2,962.16
NORTHEAST ELECTRICAL SERVICES	74063	EQUIP CONTR SERV	723-18	1,960.00
NORTHEAST ELECTRICAL SERVICES	74063	EQUIP CONTR SERV	724-18	1,744.37
NORTHEAST ELECTRICAL SERVICES	74063	EQUIP CONTR SERV	725-18	1,864.71
NORTHEAST ELECTRICAL SERVICES	74063	EQUIP CONTR SERV	726-18	2,331.79
NORTHEAST ELECTRICAL SERVICES	74063	EQUIP CONTR SERV	727-18	1,176.00
NORTHEAST MECHANICAL SERVICES	74064	EQUIP CONTR SERV	630-18	634.50
NORTHEAST MECHANICAL SERVICES	74064	EQUIP CONTR SERV	692-18	1,645.00
NORTHEAST MECHANICAL SERVICES	74064	FS EQUIP SERVICE	694-18	257.82
NORTHEAST MECHANICAL SERVICES	74064	EQUIP CONTR SERV	697-18	343.84
NORTHEAST MECHANICAL SERVICES	74064	EQUIP CONTR SERV	703-18	470.00
NORTHEAST MECHANICAL SERVICES	74064	EQUIP CONTR SERV	705-18	611.81
NORTHEAST MECHANICAL SERVICES	74064	EQUIP CONTR SERV	707-18	2,197.45
NORTHEAST MECHANICAL SERVICES	74064	EQUIP CONTR SERV	708-18	2,440.00
NORTHEAST MECHANICAL SERVICES	74064	EQUIP CONTR SERV	721-18	376.00
NORTHEAST MECHANICAL SERVICES	74064	EQUIP CONTR SERV	722-18	564.00
NORTHEAST PLUMBING SERVICES	74065	EQUIP CONTR SERV	696-18	2,091.93
PAUL'S CUSTOM AWARDS INC.	74066	SUMMER ENRICHMENT	599-18	198.50
PRO-ED INC.	74067	GENERAL SUPPLIES	253-18	230.84
PRUDENTIAL INSUR CO OF AMERICA	74068	HEALTH BENEFITS	1000-18	36.34
PSE & G CO., INC	74069	ELECTRICITY	8-18	11,871.60
PSE & G CO., INC	74069	ELECTRICITY	9-18	30,172.19
PYRAMID EDUCATIONAL CONSULTANT	74070	GENERAL SUPPLIES	173-18	127.82
RC2U PORTABLE RACING	1123	BEFORE/AFTER PRGM	534-18	600.00
REALLY GOOD STUFF INC.	74071	GENERAL SUPPLIES	163-18	72.91
REHAB CONNECTION INC.	74072	PURCH PROF/EDUC SRV	744-18	660.00
SARMA, PARENT OF HARI	74073	COST OF SALES	716-18	13.30
SCHOLASTIC CLASSROOM MAGAZINES	74074	GENERAL SUPPLIES	285-18	1,303.50

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SCHOLASTIC INC.	74075	GENERAL SUPPLIES	277-18	122.30
SCHOOL SPECIALTY INC.	74076	TEXTBOOKS	55-18	63.00
SHELL OIL CO.	74077	SCHOOL VEHICLES	15-18	100.90
SHERWIN-WILLIAMS CO.	74078	CUST&BLD SUPPL&PARTS	711-18	166.40
SHERWIN-WILLIAMS CO.	74078	CUST&BLD SUPPL&PARTS	713-18	83.20
SHERWIN-WILLIAMS CO.	74078	CUST&BLD SUPPL&PARTS	714-18	204.77
SHIFFLER EQUIPMENT SALES INC.	74079	CUST&BLD SUPPL&PARTS	560-18	146.89
SHOP RITE INC./CLEMONTON	74080	GENERAL SUPPLIES	686-18	16.93
SOFTERWARE INC.	74081	BEFORE/AFTER PRGM	645-18	1,200.00
SOUTH JERSEY GLASS & DOOR	74082	HVAC	75-18	11,570.00
T & L TRANSPORTATION INC.	74083	TRANS-SUMMER ENRICH	681-18	5,400.00
T & L TRANSPORTATION INC.	74083	TRANS-SUMMER DAY CMP	682-18	1,865.00
T & L TRANSPORTATION INC.	74083	TRANS-SUMMER DAY CMP	718-18	195.00
T & L TRANSPORTATION INC.	74083	SUMMER DAY CAMP	750-18	645.00
T & L TRANSPORTATION INC.	74083	SUMMER ENRICHMENT	751-18	1,300.00
TRIARCO ARTS & CRAFTS	74084	GENERAL SUPPLIES	5025-18	69.28
VOCABULARY SPELLINGCITY.COM	74085	GENERAL SUPPLIES	254-18	59.95
VOORHEES BOE/ AGENCY ACCOUNT	None		715-18	4,905.91
VOORHEES BOE/ AGENCY ACCOUNT	None	OTH RETIREMENT PERS	778-18	15.46
VOORHEES BOE/ AGENCY ACCOUNT	None	SOCIAL SEC CONTRIBUT	779-18	16,053.43
VOORHEES HARDWARE INC.	74086	CUST&BLD SUPPL&PARTS	412-18	45.93
VOORHEES HARDWARE INC.	74086	CUST&BLD SUPPL&PARTS	693-18	37.25
W.B.MASON CO INC.	74087	GENERAL SUPPLIES	503-18	115.63
W.B.MASON CO INC.	74087	GENERAL SUPPLIES	647-18	564.98
WAKEFEARN FOOD CORP.	74088	EMPLOYEE BENEFITS	680-18	1,900.00
WARDS SCIENCE	74089	GENERAL SUPPLIES	215-18	106.60
WILLIAMSON LAW BOOK CO.	74090	GENERAL SUPPLIES	526-18	289.37
WILSON LANGUAGE TRAINING CORP.	74091	GENERAL SUPPLIES	294-18	4,510.70
WT COX INFORMATION SERVICES	74092	GENERAL SUPPLIES	35-18	162.34

Total:

**370,696.59**

I hereby certify that I have examined the bills covered by the above listed warrants and found them to be in order for payment in accordance with Board of Education policy and N.J.S.A. 19 et seq.

*Cynthia L. McClain*

*[Signature]*

*9/6/17*

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ACCURATE LABEL DESIGNS INC.	None	GENERAL SUPPLIES	279-18	-232.00
Total:				<b>-232.00</b>

I hereby certify that I have examined the bills covered by the above listed warrants and found them to be in order for payment in accordance with Board of Education policy and N.J.S. 18A:19 et seq.

*Cynthia L. McClain*  
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*9/11/17*  
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ACCO BRANDS	74097	GENERAL SUPPLIES	5075-18	52.50
ACCREDITED LOCK & DOOR HRDWARE	74098	CUST&BLD SUPPL&PARTS	569-18	279.91
ACCURATE LABEL DESIGNS INC.	74099	GENERAL SUPPLIES	279-18	232.00
AIR CONSULTING SERVICES LLC	74100	BUILDING CONTR SERV	783-18	1,180.00
AIR CONSULTING SERVICES LLC	74100	BUILDING CONTR SERV	785-18	1,380.00
APPLE INC.	74101	NONPUBLIC GEN'L SUPP	615-18	898.80
ASSETGENIE, INC.	74102	IPAD REPAIRS	644-18	129.00
ASSOC SUPRVSION CURRICULUM DEV	74103	MISCEL. EXPEND.	808-18	26.45
ATLANTIC CITY ELECTRIC	74104	ELECTRICITY	1-18	39.67
ATLANTIC CITY ELECTRIC	74104	ELECTRICITY	2-18	22,029.34
ATLANTIC CITY ELECTRIC	74104	ELECTRICITY	3-18	13,541.95
ATLANTIC CITY ELECTRIC	74104	ELECTRICITY	4-18	13,012.38
BARCO PRODUCTS	74105	CUST&BLD SUPPL&PARTS	196-18	2,288.93
BARTON SUPPLY INC.	74106	CUST&BLD SUPPL&PARTS	564-18	54.55
BAYADA HOME HEALTH CARE	74107	PURCH PROF/EDUC SRV	521-18	1,249.50
BEHAVIOR THERAPY ASSOCIATES PA	74108	TUITION-PRIV-IN NJ	520-18	3,600.00
BLAZER PH.D, BONITA	74109	PURCH PROF/EDUC SRV	624-18	850.00
BMI EDUCATIONAL SERVICES INC.	74110	GENERAL SUPPLIES	275-18	4,114.71
BMI EDUCATIONAL SERVICES INC.	74110	GENERAL SUPPLIES	354-18	258.66
CAMDEN COUNTY ED SERVICES COMM	74111	CON TRN SPC ESC/CTSA	19-18	19,029.48
CAPITAL FLOORS	74112	BUILDING CONTR SERV	232-18	1,725.00
CASCADE SCHOOL SUPPLIES INC.	74113	GENERAL SUPPLIES	5069-18	115.76
CDW-GOVERNMENT INC.	74114	GENERAL SUPPLIES	585-18	192.60
DAIKIN APPLIED	74093	HVAC	65-18	99,066.75
DAMIANO, TOMOKO	74115	MISCEL. EXPEND.	793-18	46.40
DAVIS & MENDELSON, L.L.C.	74116	LEGAL SERVICES	16-18	1,714.23
DCRP	74117	OTHER RETIREMNT PERS	712-18	10.82
DELCREST SIGN CO INC.	74118	CUST&BLD SUPPL&PARTS	781-18	939.69
DELCREST SIGN CO INC.	74118	CUST&BLD SUPPL&PARTS	782-18	661.90
DELL MARKETING L.P.	74119	GENERAL SUPPLIES	486-18	5,511.72
DELL MARKETING L.P.	74119	GENERAL SUPPLIES	735-18	118.99
DEMCO EDUCATIONAL CORP.	74120	GENERAL SUPPLIES	5070-18	231.08
DICK BLICK COMPANY	74121	GENERAL SUPPLIES	5027-18	54.38
FALK, LINDA	74122	PURCH PROF/EDUC SRV	819-18	1,580.00
FERRELL, ALISON	74123	HEALTH BENEFITS	754-18	164.00
FIDELITY BURGLAR & FIRE ALARM	74124	SUPP KELLMAN ACADEMY	814-18	5,325.00
FLAGPOLE TECHNOLOGY INC.	74125	BUILDING CONTR SERV	769-18	2,000.00
GARWOOD JR., NORMAN WILLIAM	74126	GROUND CONTR SERV	757-18	3,360.00
GRAPHIC IMPRESSIONS PRINTING	74127	PRINTING	361-18	858.92
HEWITT PSYCHIATRIC PC	74128	PURCH PROF/EDUC SRV	772-18	575.00
HILLMAN BUS SERVICE INC.	74129	CON TRN SPC VENDORS	140-18	201.00



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HILLMAN BUS SERVICE INC.	74129	CON TRN SPC VENDORS	755-18	20,093.43
HOUGHTON MIFFLIN HARCOURT	74130	TEXTBOOKS BETH EL	633-18	230.76
JACK ROBINSON WASTE DISPOSAL	74131	CUST&BLD SUPPL&PARTS	764-18	747.01
JACK ROBINSON WASTE DISPOSAL	74131	CUST&BLD SUPPL&PARTS	765-18	625.00
JACK ROBINSON WASTE DISPOSAL	74131	CUST&BLD SUPPL&PARTS	766-18	625.00
JACK ROBINSON WASTE DISPOSAL	74131	CUST&BLD SUPPL&PARTS	767-18	625.00
JACK ROBINSON WASTE DISPOSAL	74131	CUST&BLD SUPPL&PARTS	768-18	703.85
LAKESHORE LEARNING MATERIALS	74132	GENERAL SUPPLIES	164-18	289.91
LAKESHORE LEARNING MATERIALS	74132	CER KDGTN SUPPLIES	691-18	125.03
LIGHTSPEED TECHNOLOGIES	74133	GENERAL SUPPLIES	620-18	1,636.00
LOWE'S	74094	CUST&BLD SUPPL&PARTS	17-18	2,076.50
MAZZA & SON INC., FRANK	74134	CONSTRUCTION SERV.	66-18	704.96
MAZZA & SON INC., FRANK	74134	CONSTRUCTION SERV.	73-18	2,655.29
MIGNONE, DENNIS	74135	MISCEL. EXPEND.	794-18	49.99
MUSIC IN MOTION INC.	74136	GENERAL SUPPLIES	212-18	67.80
NASCO ARTS & CRAFTS INC.	74137	GENERAL SUPPLIES	5008-18	199.20
NATIONAL BUSINESS FURNITURE	74138	MISCEL. EXPEND.	372-18	1,316.00
NATIONAL BUSINESS FURNITURE	74138	MISCEL. EXPEND.	393-18	2,060.00
NATIONAL BUSINESS FURNITURE	74138	MISCEL. EXPEND.	445-18	3,648.21
NATIONAL BUSINESS FURNITURE	74138	MISCEL. EXPEND.	459-18	3,085.20
NATIONAL BUSINESS FURNITURE	74138	MISCEL. EXPEND.	498-18	844.72
NEWBORN NURSES	74139	PURCH PROF/EDUC SRV	866-18	2,845.00
NJ AMERICAN WATER CO. INC	74140	WATER & SEWER	7-18	717.84
NORTHEAST ELECTRICAL SERVICES	74141	FS EQUIP SERVICE	780-18	3,439.18
NORTHEAST MECHANICAL SERVICES	74142	EQUIP CONTR SERV	762-18	488.00
NUTRI-SERVE FOOD MGMT, INC.	74095	COST OF SALES	805-18	7,912.67
NUTRI-SERVE FOOD MGMT, INC.	74143	MISCEL. EXPEND.	861-18	1,394.87
NUTRI-SERVE FOOD MGMT, INC.	74143	COST OF SALES	863-18	7,092.04
PASSONS SPORT CENTER INC.	74144	GENERAL SUPPLIES	5006-18	562.62
PATRIOT ROOFING INC.	74145	BUILDING CONTR SERV	786-18	884.65
PEARSON EDUCATION INC	74146	GENERAL SUPPLIES	172-18	1,917.16
PEARSON EDUCATION INC	74146	GENERAL SUPPLIES	272-18	578.36
PEARSON EDUCATION INC	74146	GENERAL SUPPLIES	276-18	548.68
PEP BOYS AUTO	74147	CUST&BLD SUPPL&PARTS	566-18	154.80
RIZZA MIRO & ASSOCIATES LLC	74148	PURCH PROF/EDUC SRV	831-18	1,050.00
S & S WORLDWIDE, INC.	74149	CER KDGTN SUPPLIES	690-18	42.38
SADLIER PUBLISHING	74150	GENERAL SUPPLIES	124-18	180.52
SAPSIS RIGGING INC.	74151	BUILDING CONTR SERV	237-18	900.00
SCHOLASTIC CLASSROOM MAGAZINES	74152	GENERAL SUPPLIES	289-18	453.75
SCHOLASTIC INC.	74153	GENERAL SUPPLIES	33-18	340.00
SCHOOL DATE BOOKS INC.	74154	GENERAL SUPPLIES	356-18	1,052.28

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SCHOOL HEALTH INC.	74155	GENERAL SUPPLIES	5082-18	586.74
SCHOOL HEALTH INC.	74155	GENERAL SUPPLIES	5084-18	707.60
SCHOOL SPECIALTY INC.	74156	GENERAL SUPPLIES	87-18	65.19
SCHOOL SPECIALTY INC.	74156	GENERAL SUPPLIES	296-18	143.92
SCHOOL SPECIALTY INC.	74156	GENERAL SUPPLIES	5007-18	900.22
SCHOOL SPECIALTY INC.	74156	GENERAL SUPPLIES	5056-18	218.12
SCHOOL SPECIALTY INC.	74156	GENERAL SUPPLIES	5059-18	12,859.66
SCHOOL SPECIALTY INC.	74156	GENERAL SUPPLIES	5061-18	7,115.67
SCHOOL SPECIALTY INC.	74156	GENERAL SUPPLIES	5064-18	114.83
SEBCO BOOKS	74157	GENERAL SUPPLIES	796-18	3,441.22
SENSATIONAL KIDS, LLC	74158	PURCH PROF/EDUC SRV	830-18	800.00
SERVICE LAMP CORPORATION	74159	CUST&BLD SUPPL&PARTS	802-18	4,590.00
SHERWIN-WILLIAMS CO.	74160	CUST&BLD SUPPL&PARTS	756-18	83.20
SHERWIN-WILLIAMS CO.	74160	CUST&BLD SUPPL&PARTS	803-18	83.20
SHOP RITE INC./CLEMONTON	74161	BEFORE/AFTER PROGRAM	646-18	7.19
SHOP RITE INC./CLEMONTON	74161	BEFORE/AFTER PROGRAM	800-18	745.57
SHOP RITE INC./CHERRY HILL	74162	BEFORE/AFTER PROGRAM	801-18	187.12
SOUTH JERSEY ENERGY	74163	NATURAL GAS	12-18	7.96
SOUTH JERSEY GAS COMPANY	74164	NATURAL GAS	10-18	139.98
SOUTH JERSEY PAPER PRODUCTS	74165	CUST&BLD SUPPL&PARTS	224-18	372.85
SOUTH JERSEY PAPER PRODUCTS	74165	CUST&BLD SUPPL&PARTS	397-18	344.36
SPIN LIFE	74166	GENERAL SUPPLIES	101-18	625.00
STAR AUTISM SUPPORT	74167	GENERAL SUPPLIES	618-18	1,248.90
STATE OF NJ/HEALTH BENEFITS	None	TUITION REIMB.	702-18	668,766.94
SUPPLYWORKS/AMSAN	74168	CUST&BLD SUPPL&PARTS	555-18	628.40
TAYLOR, BRUCE R.	74169	TRAVEL	816-18	243.26
TOSHIBA BUSINESS SOLUTIONS	74170	MISCEL. EXPEND.	629-18	350.00
TOTAL VIDEO PRODUCTS INC.	74171	GENERAL SUPPLIES	416-18	1,394.00
UNITED REFRIGERATION INC.	74172	CUST&BLD SUPPL&PARTS	776-18	39.40
UNITED REFRIGERATION INC.	74172	CUST&BLD SUPPL&PARTS	804-18	337.50
VALERO FLEET SERVICES	74173	SCHOOL VEHICLES	1295-18	763.77
VIRTUA MEDICAL GROUP	74174	OTHER PROF SERVICES	773-18	100.95
VOORHEES BOE/ AGENCY ACCOUNT	None	OTH RETIREMENT PERS	778-18	622.24
VOORHEES BOE/ AGENCY ACCOUNT	None	SOCIAL SEC CONTRIBUT	779-18	21,682.36
VOORHEES BOE/ AGENCY ACCOUNT	None		823-18	78,365.11
VOORHEES CER	74175	PURCH PROF/EDUC SRV	126-18	150.00
VOORHEES CER	74175	PURCH PROF/EDUC SRV	148-18	640.00
VOORHEES HARDWARE INC.	74176	CUST&BLD SUPPL&PARTS	413-18	35.49
VOORHEES HARDWARE INC.	74176	CUST&BLD SUPPL&PARTS	662-18	69.28
VOORHEES HARDWARE INC.	74176	CUST&BLD SUPPL&PARTS	673-18	8.48
VOORHEES PEDIATRIC REHAB INC.	74177	PURCH PROF/EDUC SRV	541-18	780.00

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VOORHEES POLICE DEPARTMENT	74178	OTHER PROF SERVICES	1656-18	45,000.00
W.B.MASON CO INC.	74179	GENERAL SUPPLIES	287-18	1,699.95
W.B.MASON CO INC.	74179	GENERAL SUPPLIES	480-18	668.41
W.B.MASON CO INC.	74179	GENERAL SUPPLIES	617-18	1,558.83
W.B.MASON CO INC.	74179	GENERAL SUPPLIES	648-18	11.69
W.B.MASON CO INC.	74179	GENERAL SUPPLIES	5036-18	1,256.84
WELLINGTON, PARENTS OF SAMIR	74180	COST OF SALES	797-18	14.95
WESTERN PEST SERVICES INC.	74181	CUST&BLD SUPPL&PARTS	134-18	469.50
WESTERN PEST SERVICES INC.	74181	CUST&BLD SUPPL&PARTS	135-18	25.00
WILSON LANGUAGE TRAINING CORP.	74182	WRKSHOP REGISTRATION	100-18	259.00
WILSON LANGUAGE TRAINING CORP.	74182	GENERAL SUPPLIES	293-18	1,588.14
WILSON LANGUAGE TRAINING CORP.	74182	GENERAL SUPPLIES	543-18	518.40
WILSON LANGUAGE TRAINING CORP.	74182	GENERAL SUPPLIES	619-18	383.40
XEROX CORPORATION	74183	RENTALS	1629-18	1,155.95
XEROX CORPORATION	74184	RENTALS	1630-18	1,146.37

Total:

**1,149,786.84**

I hereby certify that I have examined the bills covered by the above listed warrants and found them to be in order for payment in accordance with Board of Education policy and N.J.S. 18A:19 et seq.

*Cynthia L. McClain*  
\_\_\_\_\_  
*[Signature]*  
\_\_\_\_\_

*[Signature]*  
\_\_\_\_\_  
\_\_\_\_\_

REPORT OF THE TREASURER  
TO THE BOARD OF EDUCATION

DISTRICT OF:  
VOORHEES TOWNSHIP  
ALL FUNDS

Month Ending August,31 2017

Cash Report							
Fund	Beginning Cash Balance	Cash Receipts This Month	Cash Disbursements This Month	Journal Adjustments	Ending Cash Balance	Balance Per Secretary Report	Difference
Governmental Fund							
General Fund-Fund 10	\$ 25,562,371.14	\$ 4,608,831.78	\$ 941,307.20	\$ -	\$ 29,229,895.72	\$ 29,229,895.72	\$ -
Special Revenue Fund- Fund 20	\$ (204,327.06)	\$ 44,009.25	\$ -		\$ (160,317.81)	\$ (160,317.81)	\$ -
Capital Projects Funds- Fund 30	\$ 693,250.50	\$ -	\$ 12,011.52		\$ 681,238.98	\$ 681,238.98	\$ -
Debt Service Fund- Fund 40	\$ 59,342.33	\$ -	\$ 67,200.00		\$ (7,857.67)	\$ (7,857.67)	\$ -
Total Governmental Funds	\$ 26,110,636.91				\$ 29,742,959.22	\$ 29,742,959.22	
Enterprise Fund- Fund 60	\$ 2,576,116.50	\$ 93,661.53	\$ 121,814.85	\$ -	\$ 2,547,963.18	\$ 2,547,963.18	\$ -
Food Service Fund 61	\$ 323,437.54	\$ 154.40	\$ 3,372.96		\$ 320,218.98	\$ 320,218.98	\$ -
	\$ 2,899,554.04						
Payroll	\$ (2,668.50)	\$ 433,704.57	\$ 433,689.16		\$ (2,653.09)	\$ (2,653.09)	\$ (0.00)
Payroll Agency	\$ 14,735.36	\$ 254,367.95	\$ 266,277.46		\$ 2,825.85	\$ 2,825.85	\$ (0.00)
							\$ -
Total Trust and Agency	\$ 12,066.86						
Total All Funds	\$ 29,022,257.81	\$ 5,434,729.48	\$ 1,845,673.15	\$ -	\$ 32,611,314.14	\$ 32,611,314.14	\$ -

Prepared and submitted by:

Date:

9/11/2017

*Kerry Anagnost*

Voorhees Township Board of Education

Cash Reconciliation-General Fund

Month Ending August 31, 2017

Balance per Statement Account - General	\$ 29,299,192.99
NJ Cash Management 47708	\$ 105,659.72

Plus:	Due from Food Service	Aug	\$ 3,372.96
	Due from CER	Aug	\$ 121,214.85
	Due from Building	Aug	\$ 11,570.00
			\$ -
			\$ -
			\$ -
			\$ -
			<u>\$ 29,541,010.52</u>

Less:	Outstanding Checks	\$ (479,139.82)
		\$ -
	Unknown July 2017	<u>\$ (150.46)</u>

Adjusted Bank Balance	<u>\$ 29,061,720.24</u>
-----------------------	-------------------------

Book Balance- Beginning of Month	\$ 25,417,386.41
----------------------------------	------------------

Increased by:

Cash Receipts 10 Fund	\$ 4,608,831.78	
Cash Receipts 18 Fund		
Cash Receipts 20 Fund	\$ 44,009.25	
Cash Receipts 30 Fund	\$ -	
Cash Receipts 40 Fund	\$ -	
Cash Receipts 60 Fund	\$ -	
Cash Receipts 61 Fund	\$ -	
		<u>\$ 4,652,841.03</u>
		<u>\$ 30,070,227.44</u>

Decreased by:

Cash Disbursements- Fund 10	\$ 941,307.20	
Cash Disbursements- Fund 18	\$ -	
Cash Disbursements- Fund 20	\$ -	
Cash Disbursements- Fund 30	\$ -	
Cash Disbursements- Fund 40	\$ 67,200.00	
Cash Disbursements- Fund 60	\$ -	
Cash Disbursements- Fund 61	\$ -	
		<u>\$ 1,008,507.20</u>

Book Balance-End of Month	<u>\$ 29,061,720.24</u>
---------------------------	-------------------------

\$ -

Voorhees Township Board of Education

Cash Reconciliation-Payroll

Month Ending August 31, 2017

Balance per Statement Account # 355000493		\$ 12,855.84
Plus:		\$ -
Due from Warrant		\$ -
Unknown 4/2017		\$ -
Unknown		<u>0</u>
Unknown		<u>0</u>
		\$ 12,855.84
Less:		
Outstanding Checks		\$ (14,821.64)
Unknown June 2017		(\$687.29)
Due to Warrant interest		<u>\$ -</u>
Adjusted Bank Balance		<u>\$ (2,653.09)</u>

Book Balance- Beginning of Month		\$ (2,668.50)
Increased by:		
Due from General		
Cash Receipts- Fund 90	\$ 433,704.57	<u>\$ 433,704.57</u>
		\$ 431,036.07
Decreased by:		
Cash Disbursements- Fund 90	\$ 433,689.16	<u>\$ 433,689.16</u>
Book Balance-End of Month		<u>\$ (2,653.09)</u>
		\$ 0.00

Voorhees Township Board of Education  
Cash Reconciliation-Food Service Account  
Month Ending August 31, 2017

23722225-Cafeteria TD		\$	323,611.95
Plus:	Deposit in Transit from Warrant- Fed Reimbursement	\$	-
			<u>\$ 323,611.95</u>
Less:	Outstanding Checks	\$	-
	Due to General	\$	3,372.96
	Unknown June 2017	\$	<u>20.01</u>
	Adjusted Bank Balance	\$	<u>320,218.98</u>

---

Book Balance- Beginning of Month		\$	323,437.54
Increased by:			
	Due from General		
	Cash Receipts-	\$	154.40
			<u>\$ 154.40</u>
			\$ 323,591.94
Decreased by:			
	Cash Disbursements-	\$	3,372.96
			<u>\$ 3,372.96</u>
Book Balance-End of Month		\$	<u>320,218.98</u>
		\$	-

Voorhees Township Board of Education  
 Cash Reconciliation-CER Account  
 Month Ending August 31, 2017

2372100- TD Bank		\$ 2,666,339.48
4288772762-881 TD		\$ 1,798.61
Plus:		
Returned Checks June 2017 not recorded correctly		\$ 1,040.00
		<u>\$ 2,669,178.09</u>
Less:		
Outstanding Checks		\$ -
Due to General		\$ 121,214.85
Unknown		\$ 0.06
		<u>\$ 121,214.91</u>
Adjusted Bank Balance		<u>\$ 2,547,963.18</u>

---

Book Balance- Beginning of Month		\$ 2,576,116.50
Increased by:		
Due from General		
Cash Receipts-	\$ 93,661.53	<u>\$ 93,661.53</u>
		\$ 2,669,778.03
Decreased by:		
Cash Disbursements-	\$ 121,814.85	<u>\$ 121,814.85</u>
Book Balance-End of Month		<u>\$ 2,547,963.18</u>
		\$ -



Voorhees Township Board of Education

Cash Reconciliation-Building Account

Month Ending August 31, 2017

2372415 TD Bank		\$	590,458.84
NJ Cash Management		\$	100,775.50
Plus:	Unknown July 2017	\$	2,518.72
			<u>\$ 693,753.06</u>
Less:	Outstanding Checks	\$	-
	Due to General	\$	11,570.00
	Interest	\$	<u>944.08</u>
Adjusted Bank Balance		\$	<u><u>681,238.98</u></u>

---

Book Balance- Beginning of Month		\$	693,250.50
Increased by:			
	Due from General		
	Cash Receipts-	\$	<u>-</u>
		\$	693,250.50
Decreased by:			
	Cash Disbursements-	\$	12,011.52
		\$	<u>12,011.52</u>
Book Balance-End of Month		\$	<u><u>681,238.98</u></u>
		\$	-

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION

\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*

GENERAL FUND - FUND 10

Interim Balance Sheet  
August 2017

DRAFT

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ASSETS AND RESOURCES

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ASSETS:

101	Cash in bank		29,229,895.72
103	Petty cash		<u>4,599.92</u>
116	Investments - Capital reserve account		<u>100.00</u>
	Accounts receivable:		
132	Interfund	-42,198.82	
141	Intergovernmental - state	<u>-7,303.18</u>	
142	Intergovernmental - federal	<u>2,654.06</u>	
143	Intergovernmental - other	<u>24,895.02</u>	
153	Other	--	<u>-21,952.92</u>

RESOURCES:

301	Estimated revenues	51,259,957.00	
302	Less revenues	<u>(9,266,007.41)</u>	41,993,949.59
	Total assets and resources		<u>71,206,592.31</u>

=====

LIABILITIES AND FUND EQUITY

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LIABILITIES:

	Other current liabilities		10,334.03
	Total liabilities		<u>10,334.03</u>

REPORT OF THE TREASURER  
TO THE BOARD OF EDUCATION

\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*  
GENERAL FUND - FUND 10

DRAFT

Interim Balance Sheet  
August 2017

FUND BALANCE:

Appropriated:

753	Reserve for encumbrances - current year		42,805,682.69
754	Reserve for encumbrances - prior year		--
	Reserved fund balance:		
761	Capital reserve account		8,886,369.10
762	Adult education programs		2,431,505.03
763	Sale/leaseback reserve	465,400.58	
605	Add: Increase in sale/leaseback	--	
308	Less: Budgeted w/D sale/leaseback	--	465,400.58
764	Maintenance reserve	2,866,132.00	
606	Add: Increase in maintenance reserve	500.00	
310	Less: Budgeted w/D maintenance res.	(-26,200.00)	2,840,432.00
765	Tuition reserve account	--	
311	Less: Budgeted w/d tuition reserve	--	--
766	Current expense emergency reserve	--	
607	Add: Increase curr. exp. emer. res.	500.00	
312	Less: W/D from curr. exp. emer.res.	--	500.00
755	Bus Adv Revenue Reserved for Fuel Cst	--	
610	Add: Increase bus adv reserve	--	
312	Less: W/D from bus adv reserve	--	--
756	Federal Impact Aid Reserve (General)	--	
611	Add: Incr Fed Impact Aid Res (Gen)	--	
318	Less: W/D Fed Impact Aid Res (Gen)	--	--
757	Federal Impact Aid Reserve (Capital)	--	
612	Add: Incr Fed Impact Aid Res (Cap)	--	
319	Less: W/D Fed Impact Aid Res (Cap)	--	--
751,752,76x	Other reserves		--
601	Appropriations	52,642,864.64	
602	Less: Expenditures	(2,015,907.31)	
603	Encumbrances	(42,805,682.69)	(44,821,590.00)
604	Increase in capital reserve		3,000.00
	Total appropriated		65,254,164.04

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*  
GENERAL FUND - FUND 10

DRAFT

Interim Balance Sheet  
August 2017

FUND BALANCE (continued):

Unappropriated:

770	Fund balance, July 1, 2017	7,300,801.88	
771	Designated fund balance	--	
772	ARRA/SEMI for next year	--	
303	Budgeted fund balance	(1,025,326.00)	
307	Budgeted w/d from cap res local	(333,381.64)	
309	Budgeted w/d from cap reserve-inelig.	--	
317	Budgeted w/d from cap res-to Debt Srvc	--	
	Total fund balance		71,196,258.28
	Total liabilities and fund equity		<u>71,206,592.31</u>

REPORT OF THE TREASURER  
TO THE BOARD OF EDUCATION

\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*  
GENERAL FUND - FUND 10

DRAFT

Interim Balance Sheet  
August 2017

RECAPITULATION OF FUND BALANCE

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	52,642,864.64	44,821,590.00	7,821,274.64
Revenues	(51,259,957.00)	(9,266,007.41)	(41,993,949.59)
Subtotal	1,382,907.64	35,555,582.59	-34,172,674.95
Change in capital reserve:			
Plus: Increase in reserve	3,000.00	3,000.00	--
Less: withdrawal from reserve	(333,381.64)	(333,381.64)	--
Change in sale/leaseback reserve:			
Plus: Increase in reserve	.00	.00	--
Less: withdrawal from reserve	(.00)	(.00)	--
Change in maintenance reserve:			
Plus: Increase in reserve	500.00	500.00	--
Less: withdrawal from reserve	(26,200.00)	(26,200.00)	--
Change in emergency reserve:			
Plus: Increase in reserve	500.00	500.00	--
Less: withdrawal from reserve	(.00)	(.00)	--
Change in bus advertising reserve:			
Plus: Increase in reserve	.00	.00	--
Less: withdrawal from reserve	(.00)	(.00)	--
Less: Adjustment for prior year encumbrances	(.00)	(.00)	--
Budgeted Fund Balance	1,027,326.00	35,200,000.95	-34,172,674.95

**REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION**

9/14/2017 8:12:18 AM

Page 5 of 29

\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*

**GENERAL FUND - FUND 10**

**Interim Statements Comparing  
Budgeted Revenue with Actual to Date and  
Appropriations with Expenditures and Encumbrances to Date  
(For 2 month period ending August 31, 2017)**

DRAFT

212

REVENUES/SOURCES OF FUNDS		<u>Budgeted Estimated</u>	<u>Actual to Date</u>	<u>Note: Over or (Under)</u>	<u>Unrealized Balance</u>
OPERATING BUDGET					
10-12XX	From Local Sources	45,667,379.00	9,266,007.41	(UNDER)	36,401,371.59
10-3XXX	From State Sources	5,562,934.00	.00	(UNDER)	5,562,934.00
10-4XXX	From Federal Sources	29,644.00	.00	(UNDER)	29,644.00
10-303	Budgeted Fund Balance - Operating Budget	1,025,326.00	.00	(UNDER)	1,025,326.00
10-307	Withdrawal from Capital Reserve for Local Share	333,381.64	.00	(UNDER)	333,381.64
10-310	Withdrawal from Maintenance Reserve	26,200.00	.00	(UNDER)	26,200.00
GENERAL FUND GRAND TOTAL		52,644,864.64	9,266,007.41	(UNDER)	43,378,857.23

EXPENDITURES		<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
OPERATING BUDGET					
GENERAL CURRENT EXPENSE					
11-1XX-100-XXX	Regular Programs	15,723,883.00	91,593.86	15,053,765.28	578,523.86
11-2XX-100-XXX	Special Education	6,306,598.00	209,729.17	5,458,115.53	638,753.30
11-230-100-XXX	Basic Skills/Remedial	664,952.00	.00	658,652.00	6,300.00
11-240-100-XXX	Bilingual Education	129,173.00	.00	126,073.00	3,100.00
11-401-100-XXX	School-Sponsored Co/Extra-Curricular Activities	303,310.00	276.25	279,460.00	23,573.75
11-800-330-XXX	Community Services Programs/Operations	1,000.00	.00	.00	1,000.00
Undistributed Expenditures:					
11-000-100-XXX	Tuition	1,469,156.00	.00	3,600.00	1,465,556.00
11-000-211-XXX	Attendance and Social Work Services	2,500.00	.00	2,500.00	.00
11-000-213-XXX	Health Services	461,001.00	475.08	453,469.32	7,056.60
11-000-216-XXX	Speech, OT, PT	567,296.00	704.14	538,096.00	28,495.86
11-000-218-XXX	Guidance	511,823.00	5,722.00	503,344.92	2,756.08
11-000-219-XXX	Child Study Teams	1,404,351.00	44,470.02	1,302,879.13	57,001.85
11-000-221-XXX	Improvement of Instructional Services	365,251.00	61,635.29	273,849.07	29,766.64
11-000-222-XXX	Educational Media Services - School Library	455,820.00	448.79	425,176.64	30,194.57
11-000-223-XXX	Instructional Staff Training Services	653,794.00	106,980.64	514,113.36	32,700.00
11-000-230-XXX	General Administration	1,297,723.00	111,443.49	883,190.35	303,089.16
11-000-240-XXX	School Administration	1,450,666.00	179,536.54	1,187,367.74	83,761.72

Attachment K

REPORT OF THE TREASURER  
TO THE BOARD OF EDUCATION

\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*  
GENERAL FUND - FUND 10

DRAFT

Interim Statements Comparing  
Budgeted Revenue with Actual to Date and  
Appropriations with Expenditures and Encumbrances to Date  
(For 2 month period ending August 31, 2017)

EXPENDITURES

		<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
11-000-251-XXX	Central Services	685,588.00	95,573.66	523,497.29	66,517.05
11-000-252-XXX	Administrative Information Technology	557,611.00	34,236.84	416,491.18	106,882.98
11-000-26X-XXX	Operation and Maintenance of Plant Services	4,696,136.00	556,296.12	3,054,322.02	1,085,517.86
11-000-270-XXX	Student Transportation Services	2,643,552.00	75,188.11	581,482.42	1,986,881.47
11-XXX-XXX-2XX	Personal Services - Employee Benefits	11,598,441.00	111,575.92	10,562,877.19	923,987.89
	Total Undistributed	28,820,709.00	1,384,286.64	21,226,256.63	6,210,165.73
10-606I	Interest Earned on Maintenance Reserve	500.00	.00	.00	500.00
10-607I	Interest Earned on Current Expense Emergency Res.	500.00	.00	.00	500.00
	TOTAL GENERAL CURRENT EXPENSE	51,950,625.00	1,685,885.92	42,802,322.44	7,462,416.64
12-XXX-XXX-73X	Equipment	315,891.00	.00	.00	315,891.00
12-000-4XX-XXX	Facilities Acquisition and Construction Services	359,990.64	330,021.39	3,360.25	26,609.00
	CAPITAL OUTLAY				
10-604I	Interest Deposit to Capital Reserve	3,000.00	.00	.00	3,000.00
	TOTAL CAPITAL OUTLAY	678,881.64	330,021.39	3,360.25	345,500.00
10-000-100-56X	Transfer of Funds to Charter Schools	17,358.00	.00	.00	17,358.00
	GENERAL FUND GRAND TOTAL	52,646,864.64	2,015,907.31	42,805,682.69	7,825,274.64

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*  
GENERAL FUND - FUND 10

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**Schedule of Revenues  
Actual Compared with Estimated  
(For 2 month period ending August 31, 2017)**

		<u>Estimated</u>	<u>Actual</u>	<u>Unrealized</u>
	REVENUES FROM LOCAL SOURCES:			
10-1210	Local Tax Levy	45,657,379.00	9,131,475.80	36,525,903.20
10-1XXX	Unrestricted Miscellaneous Revenues	10,000.00	134,531.61	-124,531.61
	Subtotal - Revenues from Local Sources	45,667,379.00	9,266,007.41	36,401,371.59
	Revenues from State Sources			
10-3121	Categorical Transportation Aid	525,501.00	.00	525,501.00
	REVENUES FROM STATE SOURCES:			
10-3132	Categorical Special Education Aid	1,699,913.00	.00	1,699,913.00
10-3176	Equalization Aid	2,916,383.00	.00	2,916,383.00
10-3177	Categorical Security Aid	236,331.00	.00	236,331.00
10-3178	Adjustment Aid	100,761.00	.00	100,761.00
10-3181	PARCC Readiness Aid	28,215.00	.00	28,215.00
10-3182	Per Pupil Growth Aid	28,215.00	.00	28,215.00
10-3183	Professional Learning Community Aid	27,615.00	.00	27,615.00
	Subtotal - Revenues from State Sources	5,562,934.00	.00	5,562,934.00
	Revenues from Federal Sources			
10-4200	Medicaid Reimbursement	29,644.00	.00	29,644.00
	Subtotal - Revenues from Federal Sources	29,644.00	.00	29,644.00
10-303	Budgeted Fund Balance - Operating Budget	1,025,326.00	.00	1,025,326.00
10-307	Withdrawal from Capital Reserve- for Local Share	333,381.64	.00	333,381.64
10-310	Withdrawal from Maintenance Reserve	26,200.00	.00	26,200.00
	TOTAL OPERATING BUDGET	52,644,864.64	9,266,007.41	43,378,857.23



REPORT OF THE CLERK  
TO THE BOARD OF EDUCATION

\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*

GENERAL FUND - FUND 10

DRAFT

Statement of Appropriations  
Compared with Expenditures and Encumbrances  
(For 2 month period ending August 31, 2017)

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>	
GENERAL CURRENT EXPENSE					
Regular Programs - Instruction					
11-105-100-101	Preschool - Salaries of Teachers	97,868.00	.00	97,868.00	.00
11-110-100-101	Kindergarten - Salaries of Teachers	441,891.00	.00	441,891.00	.00
11-120-100-101	Grades 1-5 - Salaries of Teachers	8,187,732.00	.00	8,187,732.00	.00
11-130-100-101	Grades 6-8 - Salaries of Teachers	5,690,159.00	4,647.80	5,685,511.20	.00
Regular Programs - Home Instruction:					
11-150-100-101	Salaries of Teachers	150,000.00	.00	150,000.00	.00
Regular Programs - Undistributed Instruction					
11-190-100-320	Purchased Professional-Educational Services	2,150.00	.00	.00	2,150.00
11-190-100-340	Purchased Technical Services	27,000.00	.00	6,837.00	20,163.00
11-190-100-500	Other Purchased Services (400-500 series)	179,050.00	133.04	40,924.56	137,992.40
11-190-100-610	General Supplies	789,693.00	69,899.67	432,553.52	287,239.81
11-190-100-640	Textbooks	66,845.00	.00	.00	66,845.00
11-190-100-890	Other Objects	91,495.00	16,913.35	10,448.00	64,133.65
TOTAL REGULAR PROGRAMS - INSTRUCTION		15,723,883.00	91,593.86	15,053,765.28	578,523.86
SPECIAL EDUCATION - INSTRUCTION					
Learning and/or Language Disabilities:					
11-204-100-101	Salaries of Teachers	460,502.00	.00	460,502.00	.00
11-204-100-106	Other Salaries for Instruction	193,935.00	.00	193,935.00	.00
11-204-100-610	General Supplies	4,400.00	439.21	1,441.89	2,518.90
11-204-100-640	Textbooks	725.00	.00	.00	725.00
Total		659,562.00	439.21	655,878.89	3,243.90
Multiple Disabilities:					
11-212-100-101	Salaries of Teachers	614,244.00	136,396.50	477,847.50	
11-212-100-106	Other salaries for Instruction	704,318.00	52,339.00	651,979.00	
11-212-100-320	Purchased Professional-Educational Services	720,359.00	19,451.50	121,489.50	579,418.00
11-212-100-610	General Supplies	26,500.00	136.30	1,047.54	25,316.16
11-212-100-800	Other Objects	13,000.00	.00	.00	13,000.00
Total		2,078,421.00	208,323.30	1,252,363.54	617,757.56
Resource Room/Resource Center					
11-213-100-101	Salaries of Teachers	2,607,745.00	.00	2,607,745.00	.00

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**REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION**

**\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*  
GENERAL FUND - FUND 10**

DRAFT

**Statement of Appropriations  
Compared with Expenditures and Encumbrances  
(For 2 month period ending August 31, 2017)**

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
11-213-100-106 Other Salaries for Instruction	633,894.00	.00	633,894.00	.00
11-213-100-610 General Supplies	13,900.00	903.66	540.78	12,455.56
11-213-100-640 Textbooks	2,400.00	63.00	247.32	2,089.68
Total	3,257,939.00	966.66	3,242,427.10	14,545.24
Preschool Disabilities - Part-Time:				
11-215-100-106 Other Salaries for Instruction	94,950.00	.00	94,950.00	.00
11-215-100-600 General Supplies	3,230.00	.00	.00	3,230.00
Total	98,180.00	.00	94,950.00	3,230.00
Preschool Disabilities - Full-Time:				
11-216-100-101 Salaries of Teachers	212,496.00	.00	212,496.00	.00
Total	212,496.00	.00	212,496.00	.00
<b>TOTAL SPECIAL EDUCATION - INSTRUCTION</b>				
	<b>6,306,598.00</b>	<b>209,729.17</b>	<b>5,458,115.53</b>	<b>638,753.30</b>
Basic Skills/Remedial - Instruction				
11-230-100-101 Salaries of Teachers	658,652.00	.00	658,652.00	.00
11-230-100-610 General Supplies	4,200.00	.00	.00	4,200.00
11-230-100-800 Other objects	2,100.00	.00	.00	2,100.00
Total	664,952.00	.00	658,652.00	6,300.00
Bilingual Education - Instruction				
11-240-100-101 Salaries of Teachers	126,073.00	.00	126,073.00	.00
11-240-100-610 General supplies	3,100.00	.00	.00	3,100.00
Total	129,173.00	.00	126,073.00	3,100.00
School-Sponsored Cocurricular Activities-Instruction				
11-401-100-100 Salaries	276,210.00	.00	276,210.00	.00
11-401-100-800 Other objects	27,100.00	276.25	3,250.00	23,573.75
Total	303,310.00	276.25	279,460.00	23,573.75
Community Services Programs - Operations				
11-800-330-500 Purchased Services (300-500 series)	1,000.00	.00	.00	1,000.00
Total	1,000.00	.00	.00	1,000.00

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REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION

\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*  
GENERAL FUND - FUND 10

DRAFT

Statement of Appropriations  
Compared with Expenditures and Encumbrances  
(For 2 month period ending August 31, 2017)

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
UNDISTRIBUTED EXPENDITURES				
Instruction				
11-000-100-561 Tuition - Other LEAS within the State - Regular	48,255.00	.00	.00	48,255.00
11-000-100-562 Tuition - Other LEAS within the State - Special	33,630.00	.00	.00	33,630.00
11-000-100-565 Tuition - Co. Spec. Services and Regional Day Schls	17,606.00	.00	.00	17,606.00
11-000-100-566 Tuition - Private Schls/Disabled within State	1,369,665.00	.00	3,600.00	1,366,065.00
Total	1,469,156.00	.00	3,600.00	1,465,556.00
Attendance and Social Work services				
11-000-211-100 Salaries	2,500.00	.00	2,500.00	.00
Total	2,500.00	.00	2,500.00	.00
Health Services				
11-000-213-100 Salaries	429,667.00	.00	429,667.00	.00
11-000-213-300 Purchased Professional and Technical Services	20,300.00	81.90	17,523.10	2,695.00
11-000-213-600 Supplies and Materials	11,034.00	393.18	6,279.22	4,361.60
Total	461,001.00	475.08	453,469.32	7,056.60
Speech, OT, PT and Related services				
11-000-216-100 Salaries	538,096.00	.00	538,096.00	.00
11-000-216-320 Purchased Professional-Educational Services	25,300.00	.00	.00	25,300.00
11-000-216-600 Supplies and Materials	3,900.00	704.14	.00	3,195.86
Total	567,296.00	704.14	538,096.00	28,495.86
Guidance				
11-000-218-104 Salaries of Other Professional Staff	474,961.00	.00	474,961.00	.00
11-000-218-105 salaries of Secretarial and Clerical Assistants	33,962.00	5,722.00	28,240.00	.00
11-000-218-600 Supplies and Materials	2,900.00	.00	143.92	2,756.08
Total	511,823.00	5,722.00	503,344.92	2,478.08
Child Study Teams				
11-000-219-104 Salaries of Other Professional Staff	1,237,293.00	26,527.00	1,210,766.00	.00
11-000-219-105 Salaries of Secretarial and Clerical Assistants	79,295.00	14,153.52	65,141.48	9,141.00
11-000-219-320 Purchased Professional-Educational Services	26,503.00	1,700.00	15,135.22	9,667.78
11-000-219-592 Misc. Purch. Svc (400-500 series 0/than Res. Costs)	3,500.00	.00	.00	3,500.00

Attachments  
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REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*  
GENERAL FUND - FUND 10

DRAFT

**Statement of Appropriations  
Compared with Expenditures and Encumbrances  
(For 2 month period ending August 31, 2017)**

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>	
11-000-219-600	Supplies and Materials	45,360.00	1,086.00	11,477.44	32,796.56
11-000-219-800	Other objects	12,400.00	1,003.50	358.99	11,037.51
	Total	1,404,351.00	44,470.02	1,302,879.13	57,001.85
<b>Improvement of Instructional Services</b>					
11-000-221-102	Salaries of Supervisors of Instruction	261,957.00	27,918.68	234,038.32	.00
11-000-221-105	Salaries of Secretarial and Clerical Assistants	41,879.00	7,150.00	34,729.00	.00
11-000-221-110	Other Salaries	5,000.00	.00	5,000.00	.00
11-000-221-320	Purchased Professional-Educational Services	12,732.50	11,732.50	.00	1,000.00
11-000-221-500	Other Purchased Services (400-500 series)	4,150.00	.00	.00	4,150.00
11-000-221-600	Supplies and Materials	28,252.50	10,680.61	81.75	17,490.14
11-000-221-800	Other objects	11,280.00	4,153.50	.00	7,126.50
	Total	365,251.00	61,635.29	273,849.07	29,766.64
<b>Educational Media Services - School Library</b>					
11-000-222-100	Salaries	416,320.00	.00	416,320.00	.00
11-000-222-600	Supplies and Materials	39,500.00	448.79	8,856.64	30,194.57
	Total	455,820.00	448.79	425,176.64	30,194.57
<b>Instructional Staff Training Services</b>					
11-000-223-102	Salaries of Supervisors of Instruction	343,682.00	41,223.80	302,458.20	.00
11-000-223-110	Other Salaries	276,612.00	64,956.84	211,655.16	.00
11-000-223-390	Other Purchased Professional and Technical Services	30,000.00	800.00	.00	29,200.00
11-000-223-500	Other Purchased Services (400-500 series)	200.00	.00	.00	200.00
11-000-223-600	Supplies and Materials	500.00	.00	.00	500.00
11-000-223-800	Other objects	2,800.00	.00	.00	2,800.00
	Total	653,794.00	106,980.64	514,113.36	32,700.00
<b>Support Services - General Administration</b>					
11-000-230-100	Salaries	310,820.00	49,924.52	260,895.48	.00
11-000-230-331	Legal Services	70,000.00	2,915.90	61,084.10	6,000.00
11-000-230-332	Audit Fees	50,500.00	.00	.00	50,500.00
11-000-230-334	Architectural/Engineering Services	70,000.00	.00	.00	70,000.00
11-000-230-339	Other Purchased Professional Services	200,400.00	12,928.24	179,879.89	7,591.87
11-000-230-530	Communications/Telephone	258,078.00	3,791.04	127,121.96	127,165.00

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REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION

\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*  
GENERAL FUND - FUND 10

DRAFT

Statement of Appropriations  
Compared with Expenditures and Encumbrances  
(For 2 month period ending August 31, 2017)

		<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
11-000-230-585	BOE Other Purchased Services	9,600.00	.00	.00	9,600.00
11-000-230-590	Misc. Purchased Services (400-500 except 530 & 585)	273,400.00	10,098.00	252,600.00	10,702.00
11-000-230-610	General Supplies	2,300.00	263.01	.00	2,036.99
11-000-230-630	BOE In-House Training/Meeting Supplies	6,000.00	.00	.00	6,000.00
11-000-230-890	Miscellaneous Expenditures	23,625.00	9,536.93	1,608.92	12,479.15
11-000-230-895	BOE Membership Dues and Fees	23,000.00	21,985.85	.00	1,014.15
	Total	1,297,723.00	111,443.49	883,190.35	303,089.16
	Support Services - School Administration				
11-000-240-103	Salaries of Principals/Assistant Principals	833,152.00	104,430.00	728,722.00	.00
11-000-240-105	Salaries of Secretarial and Clerical Assistants	527,644.00	72,812.16	454,831.84	.00
11-000-240-600	Supplies and Materials	21,870.00	2,294.38	3,813.90	15,761.72
11-000-240-800	Other Objects	68,000.00	.00	.00	68,000.00
	Total	1,450,666.00	179,536.54	1,187,367.74	83,761.72
	Undistributed Expenditures - Central Services				
11-000-251-100	Salaries	553,258.00	91,107.72	462,150.28	.00
11-000-251-330	Purchased Professional Services	36,450.00	.00	36,450.00	.00
11-000-251-592	Misc. Purch. Services (400-500 except 594)	13,300.00	.00	4,284.00	9,016.00
11-000-251-600	Supplies and Materials	18,000.00	1,663.56	118.99	16,217.45
11-000-251-890	Other objects	64,580.00	2,802.38	20,494.02	41,283.60
	Total	685,588.00	95,573.66	523,497.29	66,517.05
	Undistributed Expenditures - Admin. Info. Technology				
11-000-252-100	Salaries	197,612.00	33,126.84	164,485.16	.00
11-000-252-500	Other Purchased Services (400-500 series)	2,000.00	.00	.00	2,000.00
11-000-252-800	Other Objects	357,999.00	1,110.00	252,006.02	104,882.98
	Total	557,611.00	34,236.84	416,491.18	106,882.98
11-000-261-100	Salaries	266,522.00	43,904.08	222,617.92	.00
11-000-261-420	Cleaning, Repair, and Maintenance Services	815,690.00	122,616.35	130,163.52	562,910.13
	Total	1,082,212.00	166,520.43	352,781.44	562,910.13
	Custodial Services				
11-000-262-100	Salaries	1,084,097.00	171,312.48	908,304.52	4,480.00
11-000-262-420	Cleaning, Repair, and Maintenance Services	5,824.00	.00	.00	5,824.00
11-000-262-490	Other Purchased Property Services	150,640.00	14,500.34	119,499.66	16,640.00

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**REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION**

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\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*

**GENERAL FUND - FUND 10**

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DRAFT

**Statement of Appropriations  
Compared with Expenditures and Encumbrances  
(For 2 month period ending August 31, 2017)**

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
11-000-262-520 Insurance	172,363.00	.00	172,363.00	.00
11-000-262-610 General Supplies	299,181.87	30,074.37	105,781.45	163,326.05
11-000-262-621 Energy (Natural Gas)	93,600.00	-5,613.97	93,255.29	5,958.68
11-000-262-622 Energy (Electricity)	1,579,710.00	122,298.34	1,262,111.66	195,300.00
11-000-262-800 Other Objects	12,308.13	12,308.13	.00	.00
Total Custodial Services	3,397,724.00	344,879.69	2,661,315.58	391,528.73
Care and Upkeep of Grounds				
11-000-263-420 Cleaning, Repair and Maintenance Services	176,200.00	44,896.00	40,225.00	91,079.00
11-000-263-610 General Supplies	40,000.00	.00	.00	40,000.00
Total Care and Upkeep of Grounds	216,200.00	44,896.00	40,225.00	131,079.00
Total Operation and Maintenance of Plant Services	4,696,136.00	556,296.12	3,054,322.02	1,085,517.86
Student Transportation Services				
11-000-270-160 Salaries - Between Home & School - Regular	56,384.00	9,319.13	47,064.87	.00
11-000-270-161 Salaries - Between Home and School - Special	9,950.00	1,644.55	8,305.45	.00
11-000-270-350 Management Fee-ESC & CTSA Trans. Programs	20,594.00	1,264.68	19,329.32	.00
11-000-270-503 Contr Serv -Aid in Lieu of Payments - Nonpublic	137,850.00	-9,489.91	128,660.00	18,679.91
11-000-270-511 Contracted Services (Home/School) - Vendors	1,352,540.00	.00	.00	1,352,540.00
11-000-270-512 Contracted Services (not Home/School) - Vendors	165,441.00	361.66	.00	165,079.34
11-000-270-514 Contracted Services (Special Ed) - Vendors	513,938.00	43,057.35	21,421.43	449,459.22
11-000-270-518 Contracted Services (Special Ed) - ESCs & CTSAs	376,995.00	25,293.65	351,701.35	.00
11-000-270-610 General Supplies	9,860.00	3,737.00	5,000.00	1,123.00
Total	2,643,552.00	75,188.11	581,482.42	1,986,881.47
UNALLOCATED BENEFITS				
11-000-291-210 Group Insurance	4,770.00	176.69	2,398.31	2,195.00
11-000-291-220 Social Security Contributions	612,300.00	72,972.90	539,327.10	.00
11-000-291-241 Other Retirement Contributions - PERS	680,000.00	72.66	676,427.34	3,500.00
11-000-291-250 Unemployment Compensation	54,804.00	.00	.00	54,804.00
11-000-291-270 Health Benefits	9,715,533.00	-13,420.05	9,012,264.16	716,688.89
11-000-291-280 Tuition Reimbursement	118,800.00	.00	.00	118,800.00
11-000-291-290 Other Employee Benefits	412,234.00	51,773.72	332,460.28	28,000.00
TOTAL UNALLOCATED BENEFITS	11,598,441.00	111,575.92	10,562,877.19	923,987.89
TOTAL PERSONAL SERVICES - EMPLOYEE BENEFITS	11,598,441.00	111,575.92	10,562,877.19	923,987.89
TOTAL UNDISTRIBUTED EXPENDITURES	28,820,709.00	1,384,286.64	21,226,256.63	6,210,165.73

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REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION

\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*  
GENERAL FUND - FUND 10

DRAFT

Statement of Appropriations  
Compared with Expenditures and Encumbrances  
(For 2 month period ending August 31, 2017)

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>	
	Required Maintenance for School Facilities				
10-606	Interest Earned on Maintenance Reserve	500.00	.00	.00	500.00
10-607I	Interest Earned on Current Expense Emergency Res.	500.00	.00	.00	500.00
	TOTAL GENERAL CURRENT EXPENSE	51,950,625.00	1,685,885.92	42,802,322.44	7,462,416.64
	Undistributed Expenditures:				
12-000-210-730	Support Services - Students - Regular	263,791.00	.00	.00	263,791.00
12-000-219-730	Support Services - Child Study Teams	15,500.00	.00	.00	15,500.00
12-XXX-X00-730	Special Schools - (All Programs)	36,600.00	.00	.00	36,600.00
	Total Equipment	315,891.00	.00	.00	315,891.00
	Facilities Acquisition and Construction Services				
12-000-400-450	Construction Services	333,381.64	330,021.39	3,360.25	.00
12-000-400-800	Other Objects	26,609.00	.00	.00	26,609.00
	Total Facilities Acquisition & Construction Services	359,990.64	330,021.39	3,360.25	26,609.00
	CAPITAL OUTLAY				
10-604	Interest Deposit to Capital Reserve	3,000.00	.00	.00	3,000.00
	TOTAL CAPITAL OUTLAY EXPENDITURES	678,881.64	330,021.39	3,360.25	345,500.00
10-000-100-56X	Transfer of Funds to Charter Schools	17,358.00	.00	.00	17,358.00
	GENERAL FUND GRAND TOTAL	52,646,864.64	2,015,907.31	42,805,682.69	7,825,274.64

**REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 \*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*  
 SPECIAL REVENUE FUNDS - FUND 20**

DRAFT

**Interim Balance Sheet  
 August 2017**

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**ASSETS AND RESOURCES**  
 =====

<b>ASSETS:</b>			
101	Cash in bank		-160,317.81
	Accounts receivable:		
141	Intergovernmental - state	4,475.00	
142	Intergovernmental - federal	218,486.40	
153	Other	--	222,961.40
<b>RESOURCES:</b>			
301	Estimated revenues	1,241,167.00	
302	Less revenues	(58,942.75)	1,182,224.25
	Total assets and resources		1,244,867.84

=====  
**LIABILITIES AND FUND EQUITY**  
 =====

<b>LIABILITIES:</b>			
411	Intergovernmental accounts payable-state		2,072.18
481	Deferred revenues		43,491.77
	Other current liabilities		-41,863.11
	Total liabilities		3,700.84



REPORT OF SECRETARY  
TO THE BOARD OF EDUCATION

\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*  
SPECIAL REVENUE FUNDS - FUND 20

DRAFT

Interim Balance Sheet  
August 2017

FUND BALANCE:

Appropriated:				
753	Reserve for encumbrances - current year		747,696.09	
754	Reserve for encumbrances - prior year		<u>          --</u>	
Reserved fund balance:				
761	Capital reserve account		<u>          --</u>	
604	Add: Increase in capital reserve		<u>          --</u>	
307	Less: Budgeted withdrawal from capital reser		<u>          --</u>	<u>          --</u>
601	Appropriations		<u>1,241,167.00</u>	
602	Less: Expenditures	<u>          --</u>		
603	Encumbrances	<u>(747,696.09)</u>	<u>(747,696.09)</u>	<u>493,470.91</u>
Total fund balance				<u>1,241,167.00</u>
Total liabilities and fund equity				<u>1,244,867.84</u>

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*  
SPECIAL REVENUE FUNDS - FUND 20

DRAFT

Interim Statements Comparing  
Budgeted Revenue with Actual to Date and  
Appropriations with Expenditures and Encumbrances to Date  
(For 2 month period ending August 31, 2017)

REVENUES/SOURCES OF FUNDS	<u>Budgeted Estimated</u>	<u>Actual to Date</u>	<u>Note: Over or (Under)</u>	<u>Unrealized Balance</u>
SPECIAL REVENUE FUNDS				
20-3XXX From state sources:	183,569.00	58,942.75	(UNDER)	124,626.25
20-4XXX From federal sources:	1,057,598.00	.00	(UNDER)	1,057,598.00
TOTAL SPECIAL REVENUE FUNDS	1,241,167.00	58,942.75	(UNDER)	1,182,224.25
EXPENDITURES	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
State Projects:				
Other Special Projects:				
20-501-XXX-XXX Nonpublic Textbooks	11,832.00	.00	6,740.29	5,091.71
20-502-XXX-XXX Nonpublic Auxiliary Services	124,908.00	.00	.00	124,908.00
20-509-XXX-XXX Nonpublic Nursing Services	21,437.00	.00	20,079.00	1,358.00
20-510-XXX-XXX Nonpublic Technology Initiative Program	7,992.00	.00	.00	7,992.00
20-511-XXX-XXX Nonpublic Security Aid	17,400.00	.00	.00	17,400.00
Total State Projects	183,569.00	.00	26,819.29	156,749.71
Federal Projects:				
20-T1 -XXX-XXX E.S.S.A. Title I	238,877.00	.00	171,603.00	67,274.00
20-T3 -XXX-XXX E.S.S.A. Title III	26,486.00	.00	15,614.00	10,872.00
20-T6 -XXX-XXX E.S.S.A. Title VI	56,406.00	.00	35,000.00	21,406.00
20-IDE-XXX-XXX I.D.E.A. Part B (Handicapped)	735,829.00	.00	498,659.80	237,169.20
TOTAL FEDERAL PROJECTS	1,057,598.00	.00	720,876.80	336,721.00
TOTAL SPECIAL REVENUE FUNDS	1,241,167.00	.00	747,696.09	493,470.91

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION

\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*  
SPECIAL REVENUE FUNDS - FUND 20

DRAFT

Schedule of Revenues  
Actual Compared with Estimated  
(For 2 month period ending August 31, 2017)

	<u>Estimated</u>	<u>Actual</u>	<u>Unrealized</u>
SPECIAL REVENUE FUNDS			
Revenues from State Sources:			
20-32XX Other Restricted Entitlements	183,569.00	58,942.75	124,626.25
Total Revenues from State Sources	183,569.00	58,942.75	124,626.25
Revenues from Federal Sources			
20-4411-4416 Title I	238,877.00	.00	238,877.00
20-4451-4455 Title II	56,406.00	.00	56,406.00
20-4491-4494 Title III	26,486.00	.00	26,486.00
20-4420-4429 I.D.E.A. Part B (Handicapped)	735,829.00	.00	735,829.00
Total Revenues from Federal Sources	1,057,598.00	.00	1,057,598.00
TOTAL GRANTS AND ENTITLEMENTS	1,241,167.00	58,942.75	1,182,224.25

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*  
SPECIAL REVENUE FUNDS - FUND 20

DRAFT

**Statement of Appropriations  
Compared with Expenditures and Encumbrances  
(For 2 month period ending August 31, 2017)**

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
<b>Other State Projects:</b>				
20-501-XXX-XXX Nonpublic Textbooks	11,832.00	.00	6,740.29	5,091.71
20-502-XXX-XXX Nonpublic Auxiliary Services	124,908.00	.00	.00	124,908.00
20-509-XXX-XXX Nonpublic Nursing Services	21,437.00	.00	20,079.00	1,358.00
20-510-XXX-XXX Nonpublic Technology Initiative	7,992.00	.00	.00	7,992.00
20-511-XXX-XXX Nonpublic Security Aid	17,400.00	.00	.00	17,400.00
Total Other State Projects	183,569.00	.00	26,819.29	156,749.71
Total State Projects	183,569.00	.00	26,819.29	156,749.71
<b>E.S.S.A Title I</b>				
20-T1 -100-101 Salaries-Instruction-Sal of Teacher	171,603.00	.00	171,603.00	.00
20-T1 -100-600 Instructional Supplies-Instruction	750.00	.00	.00	750.00
20-T1 -XXX-XXX Other Federal expenditures	66,524.00	.00	.00	66,524.00
E.S.S.A. Title I Total	238,877.00	.00	171,603.00	67,274.00
<b>E.S.S.A. Title III</b>				
20-T3 -100-101 Salaries-Instruction-Sal of teachers	15,614.00	.00	15,614.00	.00
20-T3 -100-300 Purchased services-Instruction	1,762.00	.00	.00	1,762.00
20-T3 -200-200 Benefits	9,110.00	.00	.00	9,110.00
E.S.S.A. Title III Total	26,486.00	.00	15,614.00	10,872.00
<b>E.S.S.A. Title VI</b>				
20-T6 -100-101 Salaries-Instruction-Sal of teachers	35,000.00	.00	35,000.00	.00
20-T6 -200-200 Benefits	19,483.00	.00	.00	19,483.00
20-T6 -200-300 Professional tech services-Support	1,923.00	.00	.00	1,923.00
E.S.S.A. Title VI Total	56,406.00	.00	35,000.00	21,406.00
<b>I.D.E.A. Part B (Handicapped)</b>				
20-IDE-100-110 Salaries-Other salaries	497,761.00	.00	497,761.00	.00
20-IDE-100-300 Purchased services-Instruction	19,063.00	.00	.00	19,063.00
20-IDE-100-500 Other purchased services-Instruction 400-500	178,779.00	.00	.00	178,779.00
20-IDE-100-600 Instructional supplies-Instruction	1,000.00	.00	898.80	101.20
20-IDE-200-200 Benefits	38,079.00	.00	.00	38,079.00
20-IDE-200-300 Professional tech services-Support	1,047.00	.00	.00	1,047.00
20-IDE-200-600 Supplies and materials-Support	100.00	.00	.00	100.00
TOTAL FEDERAL PROJECTS	1,057,598.00	.00	720,876.80	336,721.20

Attachment K  
September 27, 2017  
10:50:15

REPORT OF SECRETARY  
TO THE BOARD OF EDUCATION

\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*  
SPECIAL REVENUE FUNDS - FUND 20

DRAFT

Statement of Appropriations  
Compared with Expenditures and Encumbrances  
(For 2 month period ending August 31, 2017)

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
TOTAL SPECIAL REVENUE FUNDS	1,241,167.00	.00	747,696.09	493,470.91

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*  
CAPITAL PROJECTS FUNDS - FUND 30

DRAFT

Interim Balance Sheet  
August 2017

=====

ASSETS AND RESOURCES

=====

ASSETS:

101	Cash in bank		681,238.98
-----	--------------	--	------------

RESOURCES:

301	Estimated revenues	831,968.10	
302	Less revenues	--	831,968.10
	Total assets and resources		1,513,207.08

=====

LIABILITIES AND FUND EQUITY

=====

LIABILITIES:

402	Interfund accounts payable		-.02
	Total liabilities		-.02

**REPORT OF SECRETARY**  
**TO THE BOARD OF EDUCATION**  
**\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\***  
**CAPITAL PROJECTS FUNDS - FUND 30**

DRAFT

**Interim Balance Sheet**  
**August 2017**

FUND BALANCE:

Appropriated:				
753	Reserve for encumbrances - current year		99,066.75	
754	Reserve for encumbrances - prior year		--	
751,752,760	Other reserves		--	
601	Appropriations	831,968.10		
602	Less: Expenditures	(150,729.40)		
603	Encumbrances	(99,066.75)	(249,796.15)	582,171.95
	Total appropriated			681,238.70
Unappropriated:				
770	Fund balance, July 1, 2017			831,968.40
303	Budgeted fund balance			--
	Total fund balance			1,513,207.10
	Total liabilities and fund equity			1,513,207.08

RECAPITULATION OF FUND BALANCE

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	831,968.10	249,796.15	582,171.95
Revenues	(831,968.10)	(.00)	(831,968.10)
Subtotal	.00	249,796.15	-249,796.15
Less: Adjustment for prior year encumbrances	(.00)	(.00)	--
Budgeted Fund Balance	.00	249,796.15)	-249,796.15

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION

DRAFT

\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*  
CAPITAL PROJECTS FUNDS - FUND 30

Interim Statements Comparing  
Budgeted Revenue with Actual to Date and  
Appropriations with Expenditures and Encumbrances to Date  
(For 2 month period ending August 31, 2017)

REVENUES/SOURCES OF FUNDS		Budgeted Estimated	Actual to Date	Note: Over or (Under)	Unrealized Balance
30-5100	CAPITAL PROJECTS				
	Sale of Bonds	831,968.10	.00	(UNDER)	831,968.10
	TOTAL CAPITAL PROJECTS	831,968.10	.00	(UNDER)	831,968.10
EXPENDITURES		Appropriations	Expenditures	Encumbrances	Available Balance
	Facilities Acquisition and Construction Services				
30-000-4XX-450	Construction Services	793,670.57	136,939.25	99,066.75	557,664.57
30-000-4XX-610	General Supplies	38,297.53	13,790.15	.00	24,507.38
	TOTAL CAPITAL PROJECTS	831,968.10	150,729.40	99,066.75	582,171.95



REPORT OF SECRETARY  
TO THE BOARD OF EDUCATION

\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*  
CAPITAL PROJECTS FUNDS - FUND 30

DRAFT

Schedule of Revenues  
Actual Compared with Estimated  
(For 2 month period ending August 31, 2017)

		<u>Estimated</u>	<u>Actual</u>	<u>Unrealized</u>
30-xxxx	CAPITAL PROJECTS			
	Other Financing Sources	831,968.10	.00	831,968.10
	Total Capital Projects Funds	831,968.10	.00	831,968.10

**REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 \*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*  
 DEBT SERVICE FUNDS - FUND 40**

DRAFT

**Interim Balance Sheet  
 August 2017**

=====  
**ASSETS AND RESOURCES**  
 =====

<b>ASSETS:</b>			
101	Cash in bank		-7,857.67
	Accounts receivable:		
132	Interfund	-.02	
153	Other	--	-.02
<b>RESOURCES:</b>			
301	Estimated revenues	390,000.00	
302	Less revenues	(20,040.00)	369,960.00
	Total assets and resources		362,102.31

=====  
**LIABILITIES AND FUND EQUITY**  
 =====

LIABILITIES:

**REPORT OF SECRETARY**  
**TO THE BOARD OF EDUCATION**  
**\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\***  
**DEBT SERVICE FUNDS - FUND 40**

DRAFT

**Interim Balance Sheet**  
**August 2017**

FUND BALANCE:

Appropriated:				
753	Reserve for encumbrances - current year		--	
754	Reserve for encumbrances - prior year		--	
767	Debt service reserve	--		
608	Add: Increase in debt service reserve	--		
313	Less: W/D from debt service reserve	--	--	
751,752,753	Other reserves		--	
601	Appropriations	1,054,400.00		
602	Less: Expenditures	67,200.00		
603	Encumbrances	--	(67,200.00)	987,200.00
	Total appropriated			987,200.00
Unappropriated:				
770	Fund balance, July 1, 2017			39,302.31
303	Budgeted fund balance			(664,400.00)
	Total fund balance			362,102.31
	Total liabilities and fund equity			362,102.31

RECAPITULATION OF FUND BALANCE

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	1,054,400.00	67,200.00	987,200.00
Revenues	(390,000.00)	(20,040.00)	(369,960.00)
Subtotal	664,400.00	47,160.00	617,240.00
Less: Adjustment for prior year encumbrances	(.00)	(.00)	--
Budgeted Fund Balance	664,400.00	47,160.00	617,240.00

**REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 \*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*  
 DEBT SERVICE FUNDS - FUND 40**

DRAFT

**Interim Statements Comparing  
 Budgeted Revenue with Actual to Date and  
 Appropriations with Expenditures and Encumbrances to Date  
 (For 2 month period ending August 31, 2017)**

<b>REVENUES/SOURCES OF FUNDS</b>	<u>Budgeted Estimated</u>	<u>Actual to Date</u>	<u>Note: Over or (Under)</u>	<u>Unrealized Balance</u>
40-1xxx Revenue from local sources DEBT SERVICE	40,080.00	20,040.00	(UNDER)	20,040.00
40-3xxx Revenue from State sources	349,920.00	.00	(UNDER)	349,920.00
40-303 Budgeted Fund Balance	664,400.00	.00	(UNDER)	664,400.00
TOTAL DEBT SERVICE FUND	1,054,400.00	20,040.00	(UNDER)	1,034,360.00
<b>EXPENDITURES</b>	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
40-701-510-XXX REPAYMENT OF DEBT Repayment of Debt - Regular	1,054,400.00	67,200.00	.00	987,200.00
TOTAL DEBT SERVICE FUNDS	1,054,400.00	67,200.00	.00	987,200.00

REPORT OF SECRETARY  
TO THE BOARD OF EDUCATION

\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*  
DEBT SERVICE FUNDS - FUND 40

DRAFT

Schedule of Revenues  
Actual Compared with Estimated  
(For 2 month period ending August 31, 2017)

		<u>Estimated</u>	<u>Actual</u>	<u>Unrealized</u>
	Revenue from Local Sources			
40-1210	Local Tax Levy	40,080.00	20,040.00	20,040.00
	Revenues from State Sources			
40-3160	Debt Service Aid Type II	349,920.00	.00	349,920.00
40-303	Budgeted Fund Balance	664,400.00	.00	664,400.00
	Total Local Repayment of Debt	1,054,400.00	20,040.00	1,034,360.00
	TOTAL REPAYMENT OF DEBT	1,054,400.00	20,040.00	1,034,360.00

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**REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 \*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*  
 DEBT SERVICE FUNDS - FUND 40**

**Statement of Appropriations  
 Compared with Expenditures and Encumbrances  
 (For 2 month period ending August 31, 2017)**

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
DEBT SERVICE FUNDS				
Regular Debt Service				
40-701-510-834 Interest on Bonds	134,400.00	67,200.00	.00	67,200.00
40-701-510-910 Redemption of Principal	920,000.00	.00	.00	920,000.00
Total Regular Debt Service	1,054,400.00	67,200.00	.00	987,200.00
 TOTAL DEBT SERVICE FUNDS	 1,054,400.00	 67,200.00	 .00	 987,200.00

TRANSFER LIST

Transfers in accounting period August 2017 to August 2017

<u>Date</u>	<u>Description</u>	<u>Amount</u>	<u>Remarks</u>
08/22/17	Transfer from 11-190 -100 -640 -00 to 11-190 -100 -610 -00	125,000.00	APPLE LEASE
08/31/17	Transfer from 11-000 -291 -270 -00 to 11-000 -252 -890 -14	22,150.00	
08/31/17	Transfer from 11-000 -261 -420D-09 to 11-000 -261 -420C-09	4,550.18	
08/31/17	Transfer from 11-000 -261 -420D-09 to 11-000 -261 -420E-09	55,822.95	
08/31/17	Transfer from 11-190 -100 -610A-00 to 11-190 -100 -610I-00	129.00	

SB360

\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*

9/12/2017 12:03:40 PM

Budget year: 2017-18

BATCH A045 CHECKS VOIDED

Page 1 of 1

Acct period: September 2017

Batch number: A045

<u>Check Number</u>	<u>Void Date</u>	<u>Vendor number and name</u>	<u>Total Check Amount</u>	<u>P.O. Number</u>	<u>Account number</u>	<u>Account Amount</u>
73929 (C)	09/12/17	1837 NATIONAL BUSINESS FURNITURE	-11,538.13	372-18	11-000 -262 -890 -06	-1,316.00
				393-18	11-000 -262 -890 -06	-2,060.00
				409-18	11-000 -262 -890 -06	-584.00
				445-18	11-000 -262 -890 -06	-3,648.21
				459-18	11-000 -262 -890 -06	-3,085.20
				498-18	11-000 -262 -890 -06	-844.72
Total checks voided: 1			-11,538.13			



SB360

Budget year: 2017-18

Acct period: September 2017

Batch number: A045

Check Voiding Run

\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*  
AUTOMATIC GENERAL LEDGER ENTRIES

9/12/2017 12:03:44 PM

Page 1 of 1

<u>Fund</u>	<u>Account</u>	<u>Debits</u>	<u>Credits</u>
10 GENERAL FUND	101 Cash in Bank	11,538.13	.00
	602 Expenditures/Expenses	.00	11,538.13
	603 Encumbrances	11,538.13	.00
	753 Reserve for Encumbrances - Current Year	.00	11,538.13
Fund 10 totals:		----- 23,076.26 *	----- 23,076.26 *
Batch totals:		23,076.26 **	23,076.26 **

SB360  
 Budget year: 2017-18  
 Acct period: September 2017  
 Batch number: A057

\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*  
 BATCH A057 CHECKS VOIDED

<u>Check Number</u>	<u>Void Date</u>	<u>Vendor number and name</u>	<u>Total Check Amount</u>	<u>P.O. Number</u>	<u>Account number</u>	<u>Account Amount</u>
74243 (C)	09/28/17	1160 NJ AMERICAN WATER CO. INC	-3,474.77	7-18	11-000 -262 -490W-00	-179.46
				7-18	11-000 -262 -490W-00	-551.51
				7-18	11-000 -262 -490W-00	-41.35
				7-18	11-000 -262 -490W-00	-331.93
				7-18	11-000 -262 -490W-00	-238.78
				7-18	11-000 -262 -490W-00	-324.53
				7-18	11-000 -262 -490W-00	-192.21
				7-18	11-000 -262 -490W-00	-299.00
				7-18	11-000 -262 -490W-00	-299.00
				7-18	11-000 -262 -490W-00	-299.00
				7-18	11-000 -262 -490W-00	-299.00
				7-18	11-000 -262 -490W-00	-299.00
				7-18	11-000 -262 -490W-00	-120.00
Total checks voided:		1	-3,474.77			

SB360

Budget year: 2017-18  
Acct period: September 2017  
Batch number: A057  
Check Voiding Run

\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*  
AUTOMATIC GENERAL LEDGER ENTRIES

9/28/2017 12:33:25 PM

Page 1 of 1

<u>Fund</u>	<u>Account</u>	<u>Debits</u>	<u>Credits</u>
10 GENERAL FUND	101 Cash in Bank	3,474.77	.00
	602 Expenditures/Expenses	.00	3,474.77
	603 Encumbrances	3,474.77	.00
	753 Reserve for Encumbrances - Current Year	.00	3,474.77
Fund 10 totals:		----- 6,949.54 *	----- 6,949.54 *
Batch totals:		6,949.54 **	6,949.54 **

**RESOLUTION**  
**RESOLUTION TO JOIN**  
**SCHOOLS HEALTH INSURANCE FUND**

**WHEREAS**, a number of school boards in the State of New Jersey have joined together to form the **SCHOOLS HEALTH INSURANCE FUND** hereafter referred to as "SHIF", as permitted N.J.S.A. 18A:18B-1 et seq., and;

**WHEREAS**, the SHIF has received approval by the Commissioner of the Department of Banking and Insurance on August 10, 2015;

**WHEREAS**, the statutes and regulations governing the creation and operation of a joint insurance fund, contain certain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such a school board joint insurance fund;

**WHEREAS**, the Voorhees Township Board of Education, hereinafter referred to as "SCHOOL BOARD" has determined that membership in the SHIF is in the best interest of said SCHOOL BOARD.

**NOW, THEREFORE, BE IT RESOLVED** that the governing body of the SCHOOL BOARD hereby agrees as follows:

- i. SCHOOL BOARD shall become a member of the SHIF for the period outlined in the SCHOOL BOARD's Indemnity and Trust Agreement.
- ii. SCHOOL BOARD will participate in the following type(s) of coverage (s):
  - a.) Health Insurance as defined pursuant to N.J.S.A. 17B:17-4, the SHIF's Bylaws, and the SHIF's Plan of Risk Management.
- iii. SCHOOL BOARD accepts and approves the SHIF's Bylaws and agrees to be bound by the terms thereof.
- iv. SCHOOL BOARD shall execute an application for membership and any accompanying certifications.
- v. SCHOOL BOARD agrees to commit to the four principles of the SHIF which are:

- a.) A long term philosophy on rates.
- b.) A willingness to work with bargaining units to achieve plan design changes.
- c.) Professional management with stability and commitment.
- d.) Rating structure based on actuarial numbers.

**BE IT FURTHER RESOLVED** that the governing body of the SCHOOL BOARD is authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying membership in the SHIF as required by the SHIF's Bylaws, and to deliver these documents to the SHIF's Executive Director with the express reservation that these documents shall become effective only upon:

- i. Approval of the SCHOOL BOARD by the SHIF.
- ii. Receipt by the SHIF of a Resolution from the SCHOOL BOARD accepting SCHOOL BOARD's SHIF assessment.
- iii. Approval by the Commissioner of the New Jersey Department of Banking and Insurance of SCHOOL BOARD as a member of the SHIF.

ADOPTED: September 27, 2017

BY: Frank T. DeBerardinis  
Frank T. DeBerardinis, Ed.D.  
Assistant Superintendent for Business/ Board Secretary

WITNESS: Lisa M. Sollenberger  
Lisa M. Sollenberger  
Executive Secretary

AYES: 7

NAYS: 0

ABSTAIN: 0

**SCHOOLS HEALTH INSURANCE FUND**

**INDEMNITY AND TRUST AGREEMENT**

THIS AGREEMENT made this 27th day of September, 2017, in the County of Camden, State of New Jersey, by and Between the **SCHOOLS HEALTH INSURANCE FUND** referred to as "SHIF" and the governing body of the Voorhees Township Board of Education, a duly constituted Board of Education, hereinafter referred to as "SCHOOL BOARD".

**WITNESSETH:**

WHEREAS, the governing bodies of various school boards within the State of New Jersey, have elected to form a joint insurance fund as defined in N.J.A.C. 11:15-5.2, and as such an entity is authorized and described in N.J.S.A. N.J.S.A. 18A:18B-1 et. seq. and the administrative regulations promulgated pursuant thereto; and

WHEREAS, the SCHOOL BOARD has agreed to become a member of the SHIF in accordance with and to the extent provided for in the Bylaws of the SHIF and in consideration of such obligations and benefits to be shared by the membership of the SHIF;

NOW THEREFORE, it is agreed as follows:

1. The SCHOOL BOARD accepts the SHIF's Bylaws as approved and adopted and agrees to be bound by and to comply with each and every provision of said Bylaws and the pertinent statutes and administrative regulations pertaining to same.
2. The SCHOOL BOARD agrees to participate in the SHIF with respect to health insurance, as defined in N.J.S.A. 17B:17-4, and as authorized in the SCHOOL BOARD's resolution to join.
3. The SCHOOL BOARD agrees to become a member of the SHIF and to participate in the health insurance coverages offered for an initial period, (subject to early release or termination pursuant to the Bylaws), such membership to commence on January 1, 2018 and ending on December 31, 2020 at 12:01 AM provided, however, that the SCHOOL BOARD may withdraw at any time subsequent to the delivery of ninety (90) day prior written notice of the intent to withdraw to the SHIF as provided in the Bylaws.
4. The SCHOOL BOARD certifies that it has never defaulted on payment of any claims if self-insured and has not been cancelled for non-payment of insurance premiums for a period of at least two (2) years prior to the date of this Agreement.

5. In consideration of membership in the SHIF, the SCHOOL BOARD agrees (i) that it shall jointly and severally assume and discharge the liability of each and every member of the SHIF for the periods during which the SCHOOL BOARD is a member of the SHIF, (ii) acknowledges that the SCHOOL BOARD and all other members of the SHIF, as a condition of membership in the SHIF, have executed and delivered an Indemnity and Trust Agreement similar to this Agreement and (iii) by the execution of this Agreement the full faith and credit of the SCHOOL BOARD is pledged to the punctual payment of any sums which shall become due to the SHIF in accordance with the Bylaws thereof, this Agreement or any applicable Statute. However, nothing herein shall be construed as an obligation of the SCHOOL BOARD for claims and expenses that are not covered by the SHIF, or for that portion of any claim or liability not within the SCHOOL BOARD's retained limit or in an amount which is in excess of the SHIF's limit of coverage.

6. If the SHIF in the enforcement of any part of this Agreement shall incur necessary expenses or become obligated to pay attorney's fees and/or court costs, the SCHOOL BOARD agrees to reimburse the SHIF for all such reasonable expenses, fees, and costs, inclusive of attorney fees, on demand.

7. The SCHOOL BOARD and the SHIF agree that the SHIF shall hold all moneys in excess of the SCHOOL BOARD's retained loss fund paid by the SCHOOL BOARD to the SHIF as fiduciaries for the benefit of SHIF claimants all in accordance with N.J.A.C. 11:15-5.1 et seq.

8. The SHIF shall establish and maintain Claims Trust Accounts for the payment of health insurance claims in accordance with N.J.S.A. N.J.S.A. 18A:18B-1 et seq., and N.J.A.C. 11:15-5.13 and such other statutes and regulations as may be applicable. More specifically, the aforementioned Trust Accounts shall be utilized solely for the payment of claims, allocated claim expense and stop loss insurance or reinsurance premiums for each risk or liability as follows:

- a) Employer contributions to group health insurance
- b) Employee contributions to contributory group health insurance
- c) Employer contributions to contingency account
- d) Employee contributions to contingency account
- e) Other trust accounts as required by the Commissioner of Insurance

9. Notwithstanding the terms of paragraph 8, above, to the contrary, the SHIF shall not be required to establish separate trust accounts for employee contributions provided the SHIF provides a plan in its Bylaws or Risk Management Plan for the recording and accounting of employee contributions of each member.

10. Each SCHOOL BOARD who shall become a member of the SHIF shall be obligated to execute an Indemnity and Trust Agreement similar to this Agreement. Each SCHOOL BOARD, by the execution and delivery of an Indemnity and Trust Agreement agrees to be jointly and severally bound with each other member of the SHIF who executes and delivers an Indemnity and Trust Agreement to the terms and conditions set forth in said Indemnity and Trust Agreement.

ADOPTED: September 27, 2017

BY: Frank T. DeBerardinis  
Frank T. DeBerardinis, Ed.D.  
Assistant Superintendent for Business/ Board Secretary

WITNESS: Lisa M. Sollenberger  
Lisa M. Sollenberger  
Executive Secretary

AYES: 7

NAYS: 0

ABSTAIN: 0





RESOLUTION

A RESOLUTION APPOINTING FUND COMMISSIONER TO THE  
SCHOOLS HEALTH INSURANCE FUND

**BE IT RESOLVED** by the **Voorhees Township School District** That Frank T. DeBerardinis, is hereby appointed as Fund Commissioner to the Schools Health Insurance Fund, effective January 1, 2018 to represent the Voorhees Township School District, and

**BE IT FURTHER RESOLVED** That Lisa M. Sollenberger be appointed as Schools Health Insurance Fund Alternate Fund Commissioner effective January 1, 2018.

ADOPTED: September 27, 2017

BY: Frank T. DeBerardinis  
Frank T. DeBerardinis, Ed.D.  
Assistant Superintendent for Business/Board Secretary

WITNESS: Lisa M. Sollenberger  
Lisa M. Sollenberger  
Executive Secretary

AYES: 7

NAYS: 0

ABSTAIN: 0

STATE OF NEW JERSEY  
DEPARTMENT OF THE TREASURY  
DIVISION OF PENSIONS AND BENEFITS  
**STATE HEALTH BENEFITS PROGRAM**  
**SCHOOL EMPLOYEES' HEALTH BENEFITS PROGRAM**  
PO BOX 299 TRENTON, NEW JERSEY 08625-0299

**RESOLUTION**

**A RESOLUTION to terminate all participation** under the State Health Benefits Program and School Employees' Health Benefits Program (including Prescription Drug Plan and/or Dental Plan coverage).

**BE IT RESOLVED:**

1. The Voorhees Township Board of Education - Camden County  
CORPORATE NAME OF EMPLOYER — COUNTY  
hereby resolves to terminate its participation in the program (Medical Plan, Prescription Drug Plan, and/or Dental Plan coverage) thereby canceling coverage provided by the State Health Benefits Program and/or School Employees' Health Benefits Program (N.J.S.A. 52:14-17.25 et seq.) for all of its active and retired employees.
2. We shall notify all active employees of the date of their termination of coverage under the program.
3. We understand that the Division of Pensions and Benefits will notify retired employees of the cancellation of their coverage.
4. We understand that all COBRA participants will be notified by the Division of Pensions and Benefits and advised to contact our office concerning a possible alternative health, prescription drug, and dental insurance plan.
5. We understand that this resolution shall take effect the first of the month following a 60-day period beginning with the receipt of the resolution by the State Health Benefits Commission or School Employees' Health Benefits Commission.

***I hereby certify that the foregoing is a true and correct copy of a resolution duly adopted by the***

\_\_\_\_\_  
CORPORATE NAME OF EMPLOYER

on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
STREET ADDRESS

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
CITY STATE ZIP CODE

\_\_\_\_\_  
OFFICIAL TITLE

\_\_\_\_\_  
AREA CODE TELEPHONE NUMBER

***Please complete the reverse side of this form***

**PLEASE COMPLETE AND COMPLY WITH THE FOLLOWING:**

A. Employer New Jersey State Health Benefits Program or School Employees' Health Benefits Program Identification Number \_\_\_\_\_

B. Type of funding method with the new contract:

1. Conventionally insured \_\_\_\_\_

2. Minimum premium \_\_\_\_\_

3. Administrative Services Only (ASO) \_\_\_\_\_

4. Other (please list) \_\_\_\_\_

\_\_\_\_\_

C. New Health Carrier \_\_\_\_\_

D. New Prescription Drug Carrier \_\_\_\_\_

E. New Dental Plan Carrier \_\_\_\_\_

F. Reason for termination from the State Health Benefits Program/School Employees' Health Benefits Program \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

G. In accordance with N.J.S.A. 18A:16-21 and 40A:10-25, you must file a copy of your new contract with the State Health Benefits Commission or School Employees' Health Benefits Commission. Please submit a copy of the new contract with this completed resolution.

XXII. RETURN TO PUBLIC SESSION

Returned to Public Session at 8:15 PM.

Motion by Mrs. Kirkland, seconded by Mr. Schmus, to approve:

1. the Resolution to Join the Schools Health Insurance Fund (SHIF) effective January 1, 2018 as shown on Attachment "M".
2. the Schools Health Insurance Fund (SHIF) Indemnity and Trust Agreement as shown on Attachment "N".
3. the Resolution Appointing a Fund Commissioner to the Schools Health Insurance Fund (SHIF) as shown on Attachment "O".
4. terminating participation in the School Employees Health Benefits Program (SEHBP) effective January 1, 2018 as shown on Attachment "P".

Motion carried, 7 ayes.

XXIII. ADJOURNMENT

1. Motion by Mrs. Dunleavy, seconded by Mr. Schmus, to approve adjourning the meeting at 8:16 PM.

Motion carried unanimously.

Respectfully submitted,



Frank T. DeBerardinis, Ed.D.  
Assistant Superintendent  
for Business/Board Secretary